

**PO Box** 12-123, Penrose  
Auckland, New Zealand  
**Tel.** 64 + 9 + 525 6903  
**Fax.** 64 + 9 + 525 6943  
**Email:** athleticsaucklandinc@xtra.co.nz  
**Website:** www.athleticsauckland.co.nz



## **AAI BOARD OF DIRECTORS MEETING**

**Thursday 13 August 2015, 7pm Athletics Auckland Office**

**Present:** Murray McKinnon (President), Peter Wyatt (Chairman), Peter Booker, Dianne Craddock, Jim Hogg, Sasha Daniels, Rodger Brickland, Raewyn Rodger (Secretary).

**Apologies:** Fiona Maisey

MM (President) chaired the meeting until appointment of Board Chairman.

### **Appointment of Board Members at AAI AGM 23/7/15**

- **President:** Murray McKinnon
- **Board of Directors:** Peter Wyatt, Rodger Brickland

### **Appointment of Treasurer at AAI AGM:**

- MM moved that Jim Hogg be appointed Treasurer of Athletics Auckland Inc. for a further 12 months, seconded by Paul Craddock, carried at AAI AGM 23/7/15.

### **Appointment of Auditor at AAI AGM:**

- JH moved that Paul Leighton JSA Audit Chartered Accountants be appointed Auditor for Athletics Auckland Inc. for the next 12 months, seconded by Tony Sargisson, carried at AAI AGM 23/7/15.

### **Appointment of Board Chairman:**

- MM Nominated PW as AAI Board Chairman for the next 12 months, seconded RB, Carried. There were no further nominations, Peter Wyatt was declared Chairman and then chaired the remainder of the meeting.

### **Confirmation of Previous Minutes:**

- The minutes of 11 June 2015 were accepted.

**Moved MM, Seconded PB, Carried.**

### **Matters Arising:**

- AAI Health & Safety Reform – Now taken as a final document and to be published to AAI Website and emailed out to AAI Clubs for their own use.
- Master Organisation Representation within AAI. Alan Dougal from Auckland Masters is taking Official exams and is also on WMG LOC.
- Sectional/Project budgets forwarded to Board for Perusal. Carried forward to September Board Meeting



Herb Towers Track, Mount Smart Stadium  
51 O'Rorke Road, Penrose, Auckland, New Zealand

## **Correspondence:**

### **In:**

- Pub Charity Grant Approval NZ XC Champs \$2,500
- Info ANZ AGM/Club Connect

### **Out:**

- Final Reconciliation NZCT Development Officer Salary
- Grant Application NZCT Development Officer Salary \$45,000.

### **Office Managers Report:**

- General Office Admin Duties.
- JW FOD Admin Manukau & West
- Clubnet administration on IMG
- Grant Applications/Reconciliations
- Financial Updates
- 2015/16 XC Season Admin
- EOY Books/AGM Preparation

### **Development Officers Report:**

- Monthly Report from Anthony Curry forwarded and taken as read

### **Conveners Reports: As per new Agenda adopted from September Meeting Conveners Reports to be forwarded to Board and taken as read.**

#### **Track & Field:**

- Draft programme completed and forwarded to Mt Smart. Finalised calendar will be published shortly.
- NZ T&F Championship organisation of accommodation under way with enquires being made.

#### **Junior: Nil Report – F Maisey apology**

#### **Cross Country & Road**

- NZ XC Championships in Christchurch with individual Auckland victory in both Senior Women and Men's races. Late withdrawals due to sickness left some races unable to content for Team medals. Will look at a remit to change rules around entry and replacement of athletes for teams. Good Team Spirit.
- IAAF Rule change will be implemented next year for Senior Men/Women Cross Country distances.
- 2016 NZ XC Championships have been awarded to Auckland. XCR Delegates and ANZ to work through 3 possible venues with Auckland Council.
- New venue and date change for Auckland Road Champs. Sunday 23<sup>rd</sup> August at Bruce Pulman Park, Papakura.
- Auckland Road Relay and XCR Prize Giving will be held at Mt Smart Stadium on Saturday 19<sup>th</sup> September.

- Next two XCR Delegates meetings will concentrate on reviewing past season and planning for next season.

### **Financial Report:**

- 1/6/15 – 31/7/15 Financial Statements passed.

**Moved JH, Seconded PW, Carried.**

- RR to produce Actuals to Budget at September Board Meeting

### **Coaching:**

- PW reiterated comments made in June Minutes regarding Coaching. Aspire type Programme to include XCR and will be worked around the XCR Calendar when allowable.

### **Mt Smart Update:**

- As part of the Stadium Health & Safety requirements RFA have requested a copy of AAI's H&S Document. Finalised document to be forwarded.
- Another Stadium H&S requirement will be Security Guards on site for any event over 400.

### **Communications/Marketing:**

- PW advised he would like to see further investigation into Sporting Apps to compare prices and technology before making any final decisions.
- PW and AC have prepared Athletics Auckland Surveys covering all three sections plus general. After Board discussion PW asked that any changes to wording or questions be sent through to the office by Monday 17<sup>th</sup> August so any alterations can be made and surveys sent out via clubnet contacts and published on AAI Facebook page.

### **Business Planning:**

- PW advised ANZ wish to partner with AAI to work on a request from Active Sport Auckland to produce a Plan for Athletics in Auckland for the foreseeable future. This will support the development of the sport in both existing and new communities. Board expressed a desire to be part of this partnership. Further details to be discussed at September Board Meeting.

### **Alternative Income: Sponsorship Plan:**

- Grant funding applications with Foundation North and NZCT. Awaiting decisions.

### **ANZ Update:**

- ANZ AGM/Club Connect held over weekend of 1<sup>st</sup> / 2<sup>nd</sup> August. PW was disappointed that only three Auckland Clubs attended the Club Connect workshops on Sunday which were well presented.

### **World Masters Games Update**

- September operational meeting organised by WMG 2017 for all competing sports to attend to oversee entry form procedure and discussion on Volunteer recruitment programme. A Curry and M McKinnon to attend on behalf of Athletics.

### **General Business:**

- Following a meeting with JW FOD Throw for Gold South Auckland, PW advised the programme will end due to funding not being renewed. The surplus currently being held with AAI will be used to coach and take the current athletes in the programme to the NZSS T&F Championships (Timaru) in December.
- PW questioned the current Agenda structure the Board uses for meetings and tabled an example of an Agenda aimed towards more Governance based meetings. Board agreed to adopt new Agenda with the provision of bringing section issues to the table if discussion warranted.
- Brendon O'Connor has officially resigned from the AAI Board due to work commitments. The Board will look to co-opt suitable replacement.

**Meeting closed 8.54 pm**

**Next Meeting: 10/9/15**