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AAI BOARD OF DIRECTORS MEETING

Thursday 9 April 2015, 7pm Athletics Auckland Office

Present: Murray McKinnon (President), Peter Wyatt (Chairman), Peter Booker, Dianne Craddock, Jim Hogg, Sasha Daniels, Raewyn Rodger (Secretary).

Apologies: Brendon O'Connor, Rodger Brickland, Sharon Grass, Fiona Maisey

Confirmation of Previous Minutes:

The minutes of 12 March 2015 were accepted.

Moved PW, Seconded MM, Carried.

Matters Arising:

1. PB has updated and tabled a draft copy version of AAI H&S schedule towards complying with future H&S legislation. SD advised robust processes will have to be put in place as the biggest change will be that Directors/Employees can now be liable. Discussion also around H&S for Schools events and the necessity for an additional H&S schedule, (Appropriate Templates to be investigated). Draft copy to be email out so Board members can view and identify any additional hazards to be noted and make comments. SD to view document from a legal view point, after which document will be made available to Mt Smart and participants.

Correspondence:

In:

- North & South Grant – IP 12/13 Accommodation \$5,000 approved
- ASB Community Trust name change to Foundation North
- NZ Community Sport Strategy 2015-20. To be distributed to Board Members
- Apparel Sponsorship Proposal – Cobra, Proposal discussed, PW would like to view apparel and have athletes trial for comfort, durability, etc. before any decisions are made.

Out:

- Nil

Office Managers Report:

- General Office Admin Duties.
- JW FOD Admin
- Clubnet administration on IMG



Herb Towers Track, Mount Smart Stadium
51 O'Rorke Road, Penrose, Auckland, New Zealand

- Grant Applications/Reconciliations
- Admin for final T&F/School Athletics Season
- Financial Updates
- Preparation for 2015/16 Season

Development Officers Report:

- Monthly Report from Anthony Curry was tabled and taken as read.

Conveners Reports:

Track & Field:

- NISS Champs held at Mt Smart, successful with championships to be at Mt Smart again next year. SD asked about the role of AAI in Secondary School athletics. PB advised T&F provide equipment and Official expertise for school athletic events from Primary through to Secondary School. NISS was organised by T&F Division for 2015 to ensure this event went ahead in the Auckland Region as per rotation basis.
- Officials Luncheon at Waipuna Trust Hotel on 3/5/15.

Junior:

- Nil Report. IP 12/13 event in Hamilton over Easter weekend. Canterbury Team 1st, Wellington 2nd, Auckland 3rd, Auckland CM 4th.

Cross Country & Road

- Council approving grounds for XC venues for upcoming season.

Financial Report:

- 1/3/15 – 31/3/15 Financial Statements passed.

Moved JH, Seconded PW, Carried.

Coaching:

- PW advised \$10,000 put into budget around 5 aspects for Coaching for the 2015/16 season. Grant applications will also be submitted. JH advised Dave Norris' template for coaching is sound and should be carried on with.

Mt Smart Update:

- Brendon O'Connor apology for meeting still doing up analysis review of Mt Smart co-users
- PW continues to have discussions with Paul Nisbet (Mt Smart) regarding upgrading of No 2 arena at Mt Smart.
- PB and Anthony have met with Mt Smart and decided on Shot Put/Discus areas on JW Field. Walter Gill will be contracted to carry out work involved.

Communications/Marketing:

- Information on Social Media getting good feed back, with Anthony constantly updating.

Alternative Income: Sponsorship Plan:

- Motion to apply to Foundation North for \$116,920 for Office Operating Costs and Asset Management Plan.

Moved JH, Seconded PW, Carried

ANZ Update

- PW invited Linda to attend AAI Board Meetings at her convenience which she is happy to accommodate at future dates.

World Masters Games Update

- PW advised Scott Newman has produced a cash flow draw down plan. JH asked that the Board receive reports to monitor progress of event Management. PW to forward on.
- PW/PB/DC and any available Board Members to attend morning workshop 22/4 with World Masters Game Representative to define what is required for athletics

General Business:

- PW asked that The Board give some thought going forward to staff planning.
- Further discussion around FeetnWheels event and possible partnerships. JH is still of the opinion that this event is not AAI core and is skeptical about continuing with it. SD showed support for this event to be a three year process, acknowledging that start up events take time to attract big numbers. PW tabled a draft Event Plan and he and DC will have further talks with potential sponsors and charities.
- MM visited and presented Paul Dallow with his AAI Merit award badge and ANZ Long Service Badge.
- AAI AGM set for July 23rd 2015.

Meeting closed 9.42 pm

Next Meeting: Thursday 14 May 2015