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AAI BOARD OF DIRECTORS MEETING

Thursday 12 March 2015, 7pm Athletics Auckland Office

Present: Murray McKinnon (President), Peter Wyatt (Chairman), Peter Booker, Dianne Craddock, Rodger Brickland, Brendon O'Connor, Sharon Grass, Jim Hogg, Sasha Daniels, Fiona Maisey, Raewyn Rodger (Secretary).

M. McKinnon chaired the first 20 minutes of the meeting for P. Wyatt who was delayed.

Apologies: Nil

Confirmation of Previous Minutes:

The minutes of 29 January 2015 were accepted.

Moved RB, Seconded SG, Carried.

Matters Arising:

1. Centralisation of Assets – Schedule still to be scrutinised and predictions made on replacement of equipment over next 5 year period.
2. Health & Safety: Board have decided to take no immediate action regarding the Advanced Safety Systems Australia & New Zealand (100% Guaranteed Workplace Compliance) membership via online system until more information is available regarding NZ Legislation. PW advised that the Board should be taking this opportunity to look at and work on updating our current H&S schedule into a relevant document that minimises our risk and protects our members. Board asked to look at current schedule and report back with suggestions at April Board Meeting.
3. Physical Registration Numbers. RR checked with Board that these would still be relevant for the 2015/16 season. DC advised XCR use them. RR to order for 2015/16 season.

Correspondence:

In:

- Pub Charity – IP 12/13 Bus Transport \$2,500 approved.
- Singlet Changes
 1. Warkworth Club - Red with yellow side panels with Warkworth Athletics across the back. Approved.
 2. Hibiscus Coast Athletics – Red with white panels, club name and club logo on front. Hibiscus flower on back together with Sponsors Logo.



Herb Towers Track, Mount Smart Stadium
51 O'Rorke Road, Penrose, Auckland, New Zealand

Approved but Board encouraged club to consider changing Club Logo to RHS as Colgate patches are sewn onto LHS. RR to pass onto club IAAF rules on sizing of Sponsors Logos on apparel.

- Eastern Club letter received regarding their club champs booking at Mt Smart on Sunday 8/3/15 and the unavailability of the Photo Finish Camera due to it being used in Wellington at the NZ T&F Championships. They were not advised the camera would not be at Mt Smart. After robust discussion an apology letter to be forwarded to Eastern Club and current school equipment request form to be modified and forwarded to Mt Smart Track bookings.

Out:

- Pub Charity Grant Application – IP 12/13 Bus Transport \$5,000
- North & South Grant Application IP 12/13 Accommodation \$5,000

Office Managers Report:

- General Office Admin Duties.
- JW FOD Admin
- Clubnet administration on IMG
- Grant Applications/Reconciliations
- Admin for T&F/School Athletics
- Financial Updates
- NZ T&F Championship organisation

Development Officers Report:

- Monthly Report from Anthony Curry was tabled and taken as read.

Conveners Reports:

Track & Field:

- NZ T&F Championships 5-8th March. Successful championships with 39 Gold, 45 Silver and 26 Bronze medals won by Auckland athletes. Disappointing number of Auckland athletes in Youth grades which is a direct result of Secondary School Athletics over the same time period. Approx 8 Auckland Officials attended Champs.
- NI SS Championships at Mt Smart 28/3/15. Agreement reached AAI to provide Officials and equipment, School Body to organise programme and entries.
- ANZ meeting at Trust Stadium 26/2/15. Successful meeting with further refining for next year's event to be undertaken with ANZ.
- Auckland Senior T&F Champs run at AUT Millennium Track over weekend 21st/22nd Feb 2015.
- Equipment – Long Distance markers form Shot/Discus/Javelin on order.
- Still awaiting response from Mt Smart regarding price forwarded for Throwing Circles on JW Field.

Junior:

- 14-17 IP event 23-25th January with three teams (Auckland/CM/Harbour) attending. 2016 event in Hamilton.
- 12-13 IP – Teams are in the process of being named. Awaiting budgets from Auckland/CM Team Managers.

- Top Ten at Waitakere Trust Stadium on 14/3/15.
- Junior Auckland Championships held over 2 days, 28/2 – 1/3 in very hot conditions. Discussion/suggestion from delegates about the need to purchase additional gazebos.
- Junior General Meeting/Prizegiving to be held Monday 4/5/15.

Cross Country & Road

- Nothing to report. Calendar Spreadsheet now up on the website. SD asked why individual calendar dates were not there. Once office time permits this will be done.

Financial Report:

- 1/2/15 – 28/2/15 Financial Statements passed.

Moved JH, Seconded PW, Carried.

Coaching:

- No update

Mt Smart Update:

- Brendon O'Connor still finalising. PW voiced his concern regarding stadium strategy of concerts etc. being put ahead of looking after stakeholders. AAI Board is unanimous that the home of athletics in Auckland is at Mt Smart and PW will voice this with ANZ.

Communications/Marketing:

- AUT placement student (Lin) had his first day with the office on Wednesday 11/3/15 looking through AAI and FeetNWheels Websites and Facebook. He will come into the office Wednesdays and Fridays.
- Steve Landells to interview PW regarding the Levy Replacement Fee process for the ANZ newsletter.

Alternative Income: Sponsorship Plan:

- SD asked if the Board had looked at COGS (Community Organisation Grants Scheme) a community-driven fund that provides grants to non-profit community organisations that deliver community-based social services. Fiona advised this would be one of the Grant Facilitators looked at.
- RR & Fiona to check close off dates for ASB Grant funding.

ANZ Update

- AP decreased for March payment to ensure correct payment of 6% online payment. PW commented that AAI needs to ensure the centre has an active relationship with ANZ for the ongoing development of athletics in the Auckland region.

World Masters Games Update:

- Organising Co-Ordinator Scott Newman is creating progress reports for International Masters Games Association. Our T&F and XCR steering committees will take responsibility for putting the events on.

- DC is currently talking with Auckland Domain to relocate Auckland XC Championships as a pre runner to use for the Masters XC Course. She has an Event Management contact that would be a valuable addition for the 10km/Half Marathon Road Races with her knowledge of Traffic Management and liaising with Council. This has been perceived at a 20 hour weekly, 4 month contract. JH advised at least two other quotes from Contractors would need to be presented to the LOC.
- Sasha would like to see that AAI gets some sort of legacy in the way of intellectual property from their input of expertise.

General Business:

- PW has ANZ badges for Long Service Awards from last ANZ AGM. For those people attached to clubs they will be forwarded to the individual club for presentation. For those not associated with a club badges to be forwarded with a letter.

Meeting closed 8.42 pm

Next Meeting: Thursday 9 April 2015