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AAI BOARD OF DIRECTORS MEETING

Thursday 12 May 2016, 7pm Athletics Auckland Office

Present: Murray McKinnon (President), Peter Wyatt (Chairman), Dianne Craddock, Sasha Daniels, Rodger Brickland, Jim Hogg, Peter Booker, Raewyn Rodger (Secretary).

Apologies: Fiona Maisey

World Masters Games 2017 Presentation:

- Representatives from WMG 2017 Greg Warnecke and Martin Snedden attended the first hour of the Board Meeting. Greg gave an overview of the games explaining that it was the largest sporting event in the world. With AAI contracted as the provider for Track & Field and Cross Country and Road he explained the specific focus areas involved. The Athletics programme is set to run from 22nd – 30th April 2017, with early entries to close at the end of January 2017. All volunteers interested in helping at this event need to go onto the WMG website <http://www.worldmastersgames2017.co.nz/get-involved/volunteers/> and register.

PW thanked Greg and Martin for their attendance and after their departure the Board Meeting resumed its normal agenda.

Peter welcomed and introduced Karen Hinkley, WMG Athletics Liaison Manager to lead and co-ordinate the WMG preparation and ensure all parties are aligned with the goal of a world-class event. Karen stayed for the remainder of the Board Meeting.

Confirmation of Previous Minutes:

- The minutes of 14 April 2016 were accepted.

Moved PW, Seconded JH, Carried.

Matters Arising:

- Update to Co-opting suitable replacement Board Members. 12 Board Applications have been received. PW reiterated that the Board are looking to recruit Board Members with a view to Governance. Board discussed the best option of interviewing. PW will send through a summary of each CV to the Board and invitations will then be forwarded to have them attend a meeting and speak to their CV. As per previous minutes two



Herb Towers Track, Mount Smart Stadium
51 O'Rorke Road, Penrose, Auckland, New Zealand

vacancies come up for renew at the upcoming AAI AGM July 7th. The applicants who are also connected to an AAI affiliated club can be put forward via club nomination, The Board can also co-opt 2 additional Board Members.

- AAI Centennial Trust – Ross Pownall has asked the Board to consider his renewal to the AAI Centennial Trust Board for a further term.

Moved MM, Seconded PW, Carried.

- **Correspondence:**

In:

- Job Applications –
 1. WMG Coordinator (Karen) employed
 2. Development Officer – big response with over 75 applicants. Short list currently being interviewed by Board Panel.
 3. Board Applications - To be concluded after AAI AGM
- Notice of ANZ AGM Sunday 7/8/16 in Auckland.

Out:

- Grant Reconciliation - Partial NZCT Development Officer Salary
- Various Section Correspondence
- Correspondence with Job Applicants
- Liaise with Auditor and Bank regarding EOY
- AAI AGM Timetable and Nominations forms to Clubs

Reporting: Office/Development/Sections:

- Reports distributed to Board. Taken as read (copy attached to minutes).

Financial Management:

- Monthly Financials 1/4/16 – 30/4/16 Financial Statements passed.
Moved JH, Seconded MM, Carried.
- RR touched base with Paul Leighton (Auditor) and date for Audit will be set once EOY accounts finalised.

Risk:

- Officials project in conjunction with ANZ to grow Officials for the sport and also help with the WMG. Paid role for 8/10 hours per week for Co-ordinator as Administrator

Update on WMG:

- Board needs to confirm areas of obligation from XCR and T&F. DC and PB to liaise with Karen so she can produce a report. Items included will cover Time line/Update on budget and requests for spending and risk items or action items that need to be looked at.

Stadium Strategy:

- MM and PW met with Mt Smart CEO and Council Representative for update on future stadium strategy. Due to ongoing Concert bookings during the Summer months at Mt Smart Athletic bookings are constantly being cancelled with the need to find alternative venues.

Work Plan:

- Amy (ANZ) and PW discussed an action plan for Athletics For Auckland, developed on defining what our product is, people resources, how we sell athletics and where does athletics in Auckland take place (Parkes, Stadiums). This will be forwarded onto the Board once finalised.
- Grant Funding - Foundation North final impact report now due.

General Business:

- MM congratulated the Junior Section on their Prize Giving. He was impressed with the number that attended and also the talent coming through with numerous records broken (both Resident and Championship).
- SD commented that the Junior monthly report showed positive thinking promoting a workshop between three sections to come up with better ways to do things, pulling together and joining forces.

Meeting closed 9.30pm

Next Meeting: 9th June 2016

TRACK & FIELD CONVENOR REPORT

1. *Events summary*

2. *Champion ships*

NISS 1st to 3rd April successful event

Awaiting last of Regional payments 3 outstanding.

On budget

New Zealand Secondary Schools Championships December 2016 .

Problem re venue discussion next week with Mt. Smart.

3. *New equipment*

Pole vault cover installed 12 timber slated frames being manufactured to prevent cover ponding and allow water to run off. Timber purchased cut and due to assemble approx. a week or two.

Hammer cage netting reaching its end, estimate to replace \$8,000.00. no action

Hurdles. Quotes received awaiting revision from Gills , price based on galvanized require aluminium.

New training hurdles have arrived (10 No).
Trevor has completed manufacture of racks for shot and discuss.

4. *Coaching Nil*

5 *Mt Smart Field 3 Development*
Nil

6. *Masters*

Continued discussions with Trevor Spittle re running of track and Field refer draft copy.

Details forwarded to Officials providing details and how to apply on line has been sent out (8/05/2016).

Meeting with Karen Hinkley (WVG Co-ordinator) Monday 16/05/2016 to update current position.

Coaching of Officials - Funding has come through from Sport New Zealand \$39,000.00 for coaching of officials for Athletics New Zealand and Athletics Auckland. Programme incorporates New Zealand and Masters World Games. Runs through to March 2016. This will allow for part time administrator approx. 8hrs a week details on face book.

First course held for out of stadia 18 April 19 attended with 9 sitting assessment paper.

7 Officials Dinner Waipuna Lodge 5pm 22 May .

Junior T&F report.

The Junior section season has drawn to a close. Once again we have had a successful season with 14 Championship records and 22 resident records being broken, The Trans Tasman Challenge Cup being wrestled back from the Aussies, Auckland and Counties / Manukau placing 3rd and 4th respectively at Interprovincials with 5 athletes picking up individual honours.

Financially we have also had a good year with a healthy balance sheet to see us through the winter and into the start of the new season. This was helped in part by the obtaining of a number of grants for our IP team's to Dunedin. We are grateful to Trillian Trust, Pegasus Trust and The Four Winds Foundation for their support of our athletes. The new structures implemented by Athletics NZ to pay their costs has had an interesting introduction over the past 2 years. Some clubs have chosen to stand against the change and continue to record inaccurate data in regards to the number of athletes registering with their club – in particular the number of under 7's.

Our championship events have been well attended and it was pleasing to note the increased number of 12 – 14 year olds attending the Auckland Championships. This is the pinnacle event of our season and moving the date forward made a difference to the number of older athletes who were able to fit it in around their secondary school athletic commitments. A large number of parents also participated in varying levels of officials courses. We had very little trouble in filling officials places for most of our events. In the coming season we would like to concentrate some time and effort into developing a stronger coaching format specifically aimed at junior athletes.

The Junior Section is largely administered by a group of dedicated delegates from each club who meet monthly to plan and implement the season. We have had a number of new delegates this year and a club cluster system was initiated to try and relieve the load that has traditionally been carried by those in executive positions. Every junior club was placed into a cluster based primarily on geographic location with a mixture of strong and weaker clubs combined. These clusters met prior to the delegates meeting each month to share ideas and resources and were responsible for organising one championship event each. It was felt that this was a good initiative and we will continue to develop this in the coming season.

At our recent AGM, discussion was started as to the high people resourcing required to run our section in its current format. Over the next couple of months the Junior Section would like to invite the Senior Section to a combined meeting where we can discuss some of the problems encountered by the two groups and how we see the sport of athletics being delivered over the next 5 – 10 years. We will also be holding a youth forum where we will invite our customers (aged 12 – 15) to participate in an open discussion about what they want from the sport. A skilled youth facilitator will be used for this. Clubs have been asked to consider which young people might be suitable to attend this.

Our AGM on Monday resulted in 2 new people to the executive table. David Keyes from Hibiscus Coast will take up the role of secretary and Kathryn Sands from Roskill South will be mentored into the role of Treasurer by Peter Wyatt. Paul Hand from Lynndale was also added into the selectors group for Interprovincials as part of the succession planning needed. We are all looking forward to a few months of slightly lighter duties before gearing up for the new season in October.

Cross Country and Road Report May 2016

A news letter was sent out prior to the season starting, to all registered Athletes from last season to give information regarding this years season and to invite Athletes who had not joined us before to consider trying the sport. There was quite a number from Junior clubs in particular who wrote to ask questions ,as it seemed they were not aware of our events. This has led us to think that we should consider sending some of our committee members next summer season to some of the clubs to let members know what we do in the winter.

We have had our first 2 events of the season (Southland Centennial and Grandprix 1) with numbers being similar to last year and not too many teething problems with registration and entering of events. We have moved to a completely online system of registration and payment for events along with the possibility to enter all the events of the season prior to the first race. Late entries are still possible on the day but this method has reduced the amount of work and collection of money on the day.

Paul held an "out of Stadia " seminar a few weeks ago with around 20 attending. Members of our committee and coaches had been asked to attend also , so that they would have a better understanding of the rules and why things are organised the way they are on race day. They were not necessarily asked to sit the grade C paper but were encouraged to see the benefits of doing so. Of the other attendees from various clubs 8 sat the grade C paper and 1 the B grade. All passed well and there are a few others who wish to sit but were not available on the night arranged.

These people are now making themselves available to officiate at our events and it is hoped that some will be able to volunteer for WMG next year.

The LOC for our National Cross Country Championships incorporating Oceania Championships is doubling for WMG LOC so we have been working with Gareth Archer and the Council and Parks personnel to work through both our requirements and those of the Council. This will hopefully mean that we will not have to do many of the same things twice and that our National event will be a pre run for WMG. I have met with Karen this week to update her on where we are presently and she is going to join us on the LOC which will be very helpful for all of us. We are arranging a walk around the course and facilities next Tues. as our appointed TIC from ANZ will be up from Christchurch, so Karen and Tim and maybe Charlotte from WMG will hopefully be able to join us along with the Parks sports coordinator and our newly appointed events manager for the Domain, as our previous lady has left. This will mean that we can all discuss what is needed for both events.

We are still working on a replacement event for our half marathon and there is the possibility of combining with the Devonport Classic which is now going to be a half marathon. We are hoping to have discussion shortly to see if the event can fit both our needs.