

AAI BOARD OF DIRECTORS MEETING

Thursday 11 April 2019, 7.00pm Athletics Auckland Office

Present: Murray McKinnon, (President), David Sim, (Chairman), Dianne Craddock, Jim Hogg, Bryce Hall, Raewyn Rodger (Secretary).

Apology: Peter Booker, Fiona Maisey, Anthony Curry, Terry Jensen

Obituary: The Board acknowledged Peter Callagher and his contribution as an athlete to the sport of Athletics.

Major Projects:

AAI Constitution:

Special meeting held on 28/02/19. DS advised that Sasha has agreed that a proxy can be accepted as part of the counting quorum of 15, but that the proxy is not required as a counting vote. There were two proxies on the night which would have put the quorum at 16. Special Meeting Minutes to be amended to include two club proxies and non-club member an observer.

Club Delegates under Membership are defined as;

5.5 Club Delegates: Each Club will be entitled to appoint a Delegate or Delegates according to the following rules:

- (a) each Club may appoint 1 Delegate as of right;
- (b) each Club with at least 50 but less than 100 members will be entitled to appoint an additional Delegate;
- (c) each Club with 100 or more members will be entitled to appoint 2 additional Delegates;

Section 6.12 defines details in relation to Interested Directors voting, not voting and the quorum for board matters and meetings.

- (d) Voting and Quorum: A Director may not vote at any meeting of the Board in respect of a matter in which he or she is materially interested, but may be counted as part of the

quorum at that meeting.

- Board of Athletics Auckland Incorporated (AAI) proposed motions for the amendment of the AAI Constitution. Items 7.b and 7.c overlooked, to be voted on under Matters Arising at 2019 AAI AGM

Business Plan:

- Board now needs to move forward with updated Business Plan. JH produced a draft Operational worksheet for Board's perusal and comment.
- DS advised that he and AC are completing a 3year Calendar to consolidate dates for planning purposes. These dates will be discussed with Mt Smart.

Risk: Health and Safety

- DS advised that clubs need to continue to be vigilant around H&S issues and Social Media
- DS met with Mt Smart personnel regarding the new Discus cage (at the tunnel end of the field) to be ready for use October 2019. They asked him about the necessity of padding around Hammer Cage poles, however Discus and Hammer are not contact sports. Reference any IAAF ruling regarding this. They advised that the pads left on the #2 arena are for our use. These will be used around the Pole Vault area to make it safer.

ANZ Updates:

AAI/ANZ Cooperation Agreement

- DS has scheduled a meeting with Hamish Meachem and Peter Pfitzinger ANZ to discuss two final areas within the agreement.

Mt Smart:

- MM reported on Minutes from last Tenant Meeting 26/3/19. Maintenance issues unresolved bought up by RR - Shingle area outside Athletes Lounge Deck plus wooden steps leading from Stand onto track. Sand to be sorted for LJ Pits.
- Schools/Club nights now finished, and field has transitioned back to a RL field for Winter season.
- There are numerous concerts scheduled for Mt Smart over the coming Summer period. To meet with Mt Smart staff to discuss options.
- MM asked that the new signage at O'Rorke Road entrance have Athletics Auckland and Auckland Football as well as the number 51 added.
- DC requested that the possibility of using LED lights on the N0 2 Arena and having a power source put on the outside of the Gear Shed be put to the next meeting.

Confirmation of Previous Minutes:

- The minutes of 14/3/19 were accepted.

Moved JH Seconded MM, Carried.

Matters Arising:

- **NZCAA Status:** Nil update

- **ROE Appointment:** AAI Board agreed to re- appointed Paul Craddock as ROE with Lauren McClung appointed as Assistant ROE. Confirmation of appointments to be forwarded to Ruth Liong and Trevor Spittle (ANZ National Officials Ass)
Moved DS, Seconded BW, Carried
- **Coaching:** DS has had discussions with ANZ regarding taking over 1 days employment for the Coaching services of one of their part time Coaches. There may be issues around Grant Applications if his Employment Contract remains under ANZ Contract. The hourly rate also needs to be ascertained.

Correspondence:

In:

- General Admin Correspondence
- RFA April Newsletter
- Auckland Council Venue Development Master Strategy.
- Pub Charity Grant approval \$10000 IP 12/13

Out:

- Club Information XCR Season

Financial Management:

- **Monthly Financials:** 1/3/19 – 31/3/19 Financial Statements passed.
Moved JH, Seconded MM, Carried.
- 30/4/19 Financial year end
- 2019 AGM set for Thursday 4/7/19.
- Letter of Engagement to JSA Audit
- DS has again volunteered to produce the AAI Annual Report

Reporting: Office/Development/Sections:

Competition Manager Report

Coaching Report

XCR Minutes March

Junior Minutes April

Track & Field Minutes April

General Business:

Nil

Meeting closed 8.17pm

Next Meeting: 9/5/19