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AAI BOARD OF DIRECTORS MEETING

Thursday 24 August 2017, 7.00pm Athletics Auckland Office

Present: Murray McKinnon (President), Dianne Craddock, Fiona Maisey, David Sim, Jim Hogg, Simon Yarrow, Peter Booker, Bryce Hall, Anthony Curry, Sasha Daniels, Raewyn Rodger (Secretary).

Apologies: Niko Toluono, Sasha Daniels

Confirmation of Previous Minutes:

- The minutes of 13/7/17 were accepted.

Moved MM, Seconded PB, Carried.

Matters Arising:

- AAI Constitution Review – No update
- Confirm Appointment of Regional Officials Educator (ROE). PB moved that PC continue in this role seconded JH, carried.

Correspondence:

In:

- Club Queries
- ANZ Strategic Plan 2017 - 2022

Out:

- XCR/Club Information out to Clubs
- Email to Board re purchase of Defibrillator – Motion to apply to Fonterra Grass Roots for funding to purchase a Defibrillator for use at Mt Smart No2 Arena and any venue that Athletics Auckland run and or sanctions Athletic Events

Moved FM, Seconded BH, Carried

Reporting: Office/Development/Sections:

T&F: Report Tabled.

XCR: Nil Report Tabled -

- NZ Cross Country Championships at Auckland Domain went well with weather behaving. While



Herb Towers Track, Mount Smart Stadium
51 O'Rorke Road, Penrose, Auckland, New Zealand

the course was soft and muddy in places, race day was dry and warm. Technical Delegate's Report was favourable due to hard work from the LOC. One area documented was the lack of team results provided by the Independent Timing Contractor with points being calculated manually on the day.

- Auckland Road Champs were held at Pulman Park, Papakura. Numbers were down for this event which caused difficulty selecting a team to the National Road Championships on 2/9/17 in Christchurch which has made it difficult to put grade teams together.
- Auckland Road Relay to be held at Mt Smart on Saturday 16/9/17 with Prize Giving at the conclusion of the relay in the JW Lounge.

Juniors Nil Report

- NZCAA AGM attended by Fiona Maisey and Terry Jensen
- Organisation for Colgate Games tracking well.
- Waitakere Club wish to change design of singlet with colours remaining the same. Due to design Club to be asked to check Paton rights before final confirmation given.

Coaching Coordinator: Report attached to Minutes

- JW FOD - David Sim and Neil to meet with Rick Pickard regarding coaching facilitation for both JW FOD South and West projects.
- Aspire Development Academy set for October School Holidays. FM is worried timing may be too early in the season as junior clubs will not be up and running until the 4th term commences but will see how many applications come in. RR to check with Neil regarding sending out email to last year's database for 12 – 17 years.
- Neil has begun visiting and communicating with junior clubs prior to the season commencing.

Major Projects:

Member Retention Analysis - Move Forward with findings.

- PB viewed his opinion that if we are to move forward then costs must be known and funding sought.
- JH did not think the Analysis showed a fair representation of athletes who have been or still are affiliated through their clubs to AAI.
- Simon answered by advising that the original brief was to talk to and interview negative view points within the sport. He also advised that the ANZ survey which included more participants came out with the same results.
- Because of Auckland's diversity and size there are a lot of clubs throughout the region. With clubs who have the background and expertise no problems. Others struggle because of lack of committee or no code of practice. This can lead to negative responses from parents.
- Analysis must now be communicated to our clubs and other stakeholders (together with ANZ Survey), this can be done via a work shop with clubs with any move forward (through funding) used to build positive relationships.
- Simon to put 1 page report together to report to clubs over the next week.

Financial Management:

- Monthly Financials 1/7/17 – 31/7/17 Financial Statements passed.
Moved JH, Seconded BH, Carried.
- Motion to bring Investment "73" back into account to cover expenses until Summer registrations start coming through.

Moved JH, Seconded BH, Carried

- Motion to apply to NZCT for wages costs for Coach Manager \$22,464 and Event Coordinator \$19436. Total amount \$41,900

Moved JH, Seconded BH, Carried

- Actuals to Budget to be tabled at September Board Meeting.

Risk:

- Received Coroners Report regarding Mr Bruce Clark. Coroner recommended that the AAI Health & Safety plan is widely circulated and accessible.
- Hampton Downs Event – DS will contact JW FOD Trust Event Management to ascertain any role that may be advantageous to AAI.
- Code of Conduct – DS tabled a Code of Conduct for Board Members and asked the Board to peruse and advise if this document should be accepted as AAI Board Code of Conduct. He has spent the last month meeting with Board Members individually.
- Mt Smart #2 Arena Track repairs. It is now becoming an urgent issue with the Summer Season approaching. STI maybe in Wellington with repairs to this track later in the year. RR to liaise with James Parkinson regarding update.

Work Plan:

- Move on with Strategic Plan work over the next few months.
- Relook at Auckland Athletics Plan.
- Several AAI Board Members attended a Stadium Strategy meeting between AAI Board members/Waitakere Trust/RFA. Meeting centered on use of stadiums when Mt Smart is not available which RFA proposed as Waitakere Trust Stadium. Awaiting minutes from RFA before proceeding further.
- Gym Equipment purchases – Neil to go through to T&F for authorisation up to \$500. Over to the Board.
- Social Media – Board discussed conduct on facebook – should the AAI site be an information site only.
- Board Page on Website. DS asked that each Board Member write a brief bio and send in a Photo to be added to page.


General Business:

- MM gave a brief overview of his trip to the IAAF World Championships in London.

Meeting closed 9.28pm

Next Meeting: 14/9/17

Signed As True and Correct

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 David Sin

Name of Signature

14/9/2017

Date

.....


 James A Hogg

Name of Signature

14/9/2017

Date