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AAI BOARD OF DIRECTORS MEETING

Thursday 13 July 2017, 7.20pm Athletics Auckland Office

Present: Murray McKinnon (President), Dianne Craddock, Fiona Maisey, David Sim, Jim Hogg, Simon Yarrow, Peter Booker, Niko Toluono, Raewyn Rodger (Secretary).

Apologies: Bryce Hall, Anthony Curry, Sasha Daniels

MM (President) chaired the meeting until appointment of Board Chairman.

Appointment of Board Members at AAI AGM 6/7/17

- **President:** Murray McKinnon
- **Board of Directors:** Fiona Maisey, Anthony Curry

Appointment of Treasurer at AAI AGM:

- MM moved that Jim Hogg be appointed Treasurer of Athletics Auckland Inc. for a further 12 months, seconded by PW, carried at AAI AGM 6/7/17.

Appointment of Auditor at AAI AGM:

- JH moved that Paul Leighton JSA Audit Chartered Accountants be appointed Auditor for Athletics Auckland Inc. for the next 12 months, seconded by DS, carried at AAI AGM 6/7/17

Appointment of Solicitor at AAI AGM:

- MM moved that Sasha Daniels be appointed Solicitor for Athletics Auckland Inc. for the next 12 months, seconded JH, carried at AAI AGM 6/7/17.

Co-Opted Board Members:

- Board Re-appointed Co-opted Board Members Simon Yarrow and Niko Toluono back onto the Board for a further 12 month period.

Moved DS, Seconded JH, Carried

Appointment of Board Chairman:

- PB Nominated David Sim Seconded JH, FM Nominated Simon Yarrow Seconded NT. Paper vote proceeded with RR (no Board Voting rights) as Scrutineer. After votes counted MM announced David Sim as AAI Board Chairman for the next 12 months. David Sim then chaired the remainder of the meeting.



Herb Towers Track, Mount Smart Stadium
51 O'Rorke Road, Penrose, Auckland, New Zealand

DS welcomed new elected Board Members Fiona Maisey and Anthony Curry.

Confirmation of Previous Minutes:

- The minutes of 08/6/17 were accepted.

Moved DS, Seconded JH, Carried.

Matters Arising:

- Member Retention Analysis Update – Dean Donovan gave a brief overview of the project under General Business at the AAI AGM which he reported as being well received. A Meeting between his team and the Board to be set to discuss results and review findings. This will give the Board a strategy to move forward with analysis findings. They would also like to set up a workshop with the wider Athletics community to share outcomes.
- AAI Constitution Review – As SD was an apology at AAI AGM this was not put forward to members. After discussion SD to draw up as a draft document during the upcoming year and forwarded to clubs prior to 2018 AGM.

Correspondence:

In:

- Club Queries
- ANZ AGM Information
- Emailed Correspondence regarding JW FOD and event at Hampton Downs
- Emailed Workshop info from Auckland Stadiums re Auckland stadium upgrades

Out:

- XCR/Club Information out to Clubs
- AAI AGM Information. DC noted disappointment that because of timing of AGM several AAI Board Members cannot attend due to hosting of NZ XC Championships in Auckland on same day.

Reporting: Office/Development/Sections:

T&F: Report Tabled.

XCR: Nil Report Tabled

- DC advised Auckland XC Championships completed on a very wet muddy Barry Curtis course which was changed slightly to accommodate conditions. Full teams in all grades U18 and above selected for NZ XC Championships.
- ANZ XC Champs in Auckland with final preparations under way.
- Motion moved to apply to Pub Charity Limited for funding towards Bus Travel Expenses \$950 and Four Winds Foundation for funding towards Accommodation Expenses \$4,000 for a Selected Auckland Team to compete at the NZ Road Championships in Christchurch 2/9/2017.

Moved Dianne Craddock, Seconded Simon Yarrow, Carried

Juniors Nil Report

- Junior Section are looking to update Top Ten with a revamped event.

Coaching Coordinator: Report attached to Minutes

- DS asked Junior/Senior/XCR Conveners to check with Neil Bartlett regarding possible coaching possibilities for all sections

Financial Management:

- Monthly Financials 1/6/17 – 30/6/17 Financial Statements passed. **Moved JH, Seconded SY, Carried.**
- AAI AGM was held on July 6th
- Accounts Audited, awaiting Certificate

Risk:

Update on Competition Role,

- Competition Coordinator – DS advised applicant interested in role who is very competent with both Meet Manager and Sport Score programmes. RR will review Job Description and DS/MM/RR will interview. Social Media updates will also be included within this role.
- Board discussed proposed involvement in Hampton Downs event with FYFOD as the charity. Peter Wyatt who had initial meeting with organisers will now step aside and recommended David Sim as the new liaison person regarding AAI obligations and extent of involvement in event. To be discussed further at August Board Meeting.
- No updates from any Strategic Plan Pillar sub Committees. Will await presentation from Dean on the Member Journey/Retention project which may give some insights for sub committees. This will also aid the Board in assisting clubs with retention strategies.
- SY to liaise with Dean for a suitable time to present Member Journey/Retention project findings.
- Once presentation given NT would like to see the Board move forward with Governance aspects of Strategic Plan.
- ANZ Update: Marketing role has now been filled. Still awaiting replacement for Community & Participation Manager role

General Business:

- JH advised the Board needs to formulate a new Grant Planning schedule for the next 12 months.

Meeting closed 9.10pm

Next Meeting: 24/8/17

Signed As True and Correct



.....
24/8/17 Jim Hogg
.....
Name of Signature Date



.....
24/8/17 David Sim
.....
Name of Signature Date

Office Manager

1. General Office Admin Duties
2. XCR Administration for Events
3. Preparation for AAI AGM
4. Preparation of Annual Report for Printing
5. EOY Accounts Audit 2 Days
6. Updating of Website.

Track & Field Convenor Report July 2017

Programme

2017-2018 programme has been assembled complete with Athletics NZ events .
Discussion with Gareth (ANZ events manager).
Changes have included.
Pole Vault Vertical Challenge
International and ANZ events.
One hour Decathlon, Pentathlon and Relay.
North Island Multi Events/Auckland champs Multi Events (11&12/11/2017).
Northern Regional Champs.

Hammer Cage Mt Smart preliminary drawings complete with engineer for checking.

Track & Field Chairman

Peter Booker

Report from the AAI Coach Manager July 2017

Endurance session 2:

We held the second endurance course at Mt. Smart stadium on the 15 June 2017, again led by Mathew Mildenhall. We had eight coaches present discussing items based on feedback from the first course. I will hold a meeting with Mathew on the future direction of these courses in late July or early August. The goal is to increase the number of participants over time to encourage discussion between coaches on endurance training issues.

John Walker Find your field of Dreams:

In consultation with Peter Wyatt, presented a new proposal to Rick Pickard CEO of the JW Field of Dreams programme. We have presented a budget of \$18,576, including the session plans. Rick has identified four schools, mainly the same one that AAI coaches delivered to last year. The plan is to conduct four sessions with the last been held at the Papakura track for those keen or show talent to progress their athletic skills further. Hopefully we can conduct some tests for speed and power during this session.

Future coaching courses:

July: Optimal training and nutrition for the female athlete. I have not been able to secure the services of Dr Stacy Sims to present this seminar. I am trying to locate another person in the Auckland area who has similar knowledge.

September: Sprint mechanics seminar 2: Mt. Smart stadium 3 September from 2.00pm
September: Coach, Trans Tasman and IP athlete coaching sessions: Saturday 16, 23 & 30 September at Mt. Smart stadium. Practical coach sessions from 9.00am to 10.00am on the 23 & 30 September. Athlete sessions from 10.00am to 11.30am, presented by appointed coaches, on the 16, 23 & 30 September.
October: Aspire development academy: Planning to take place the second week of the term 3 holidays being 9-11 October 2017. Mt. Smart facility has been booked.

Auckland Regional Sprint squad:

Held a meeting with James Mortimer (Bays) who along with myself will co-ordinate holding a sprints clinic with squad athletes on the 16 September at AUT Millennium. It is hoped that the coaches of the squad members will attend and participate in a discussion on technical aspects that arise. Whilst this position is not part of the Coach manager role it will however give me contact with coaches dealing with potential high level athletes. This position has come about due to Kerry Hill stepping down as Sprint/Relay group National co-ordinator. Terry Lomax now has this role.

Combined event group athletes:

Held a meeting with Brent Booker in regards to promoting the Combined event group of athletes. We will hold the following meetings for this athlete group as follows:
14 October Waitakere: One hour Decathlon and 45 minute Heptathlon. May include a team option for up to three athletes.
28 October AUT Millennium: Pentathlon. May include a team option for up to two athletes. We will invite other regions to participate in this event.
11 & 12 November Mt. Smart: North Island (Auckland CE champs) CE champs

Neil Bartlett AAI Coach Manager
13 July 2017.

Auckland Secondary School Cross country champs:

This event is taking place at Barry Curtis park on Thursday 8 June. I will represent AAI and see if I can identify any athletes who may wish to join a coaching squad or club.

Neil Bartlett Coach Coordinator
7 June 2017