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## AAI BOARD OF DIRECTORS MEETING

Thursday 11 May 2017, 7pm Athletics Auckland Office

**Present:** Murray McKinnon (President), Peter Wyatt, Dianne Craddock, Bryce Hall, David Sim, Sasha Daniels, Jim Hogg, Simon Yarrow, Fiona Maisey, Peter Booker, Rodger Brickland, Raewyn Rodger (Secretary).

**Apologies:** Niko Toluono

### Strategic Plan Revision – Pillar Development

1. Events - Target Membership groups and clubs for member survey
2. Bryce advised their Pillar meeting has taken place and gave feedback. Good discussion and ideas. Next meeting to have club and athlete input with Coaches and Officials invited to the third meeting.

### Confirmation of Previous Minutes:

- The minutes of 2/3/17 were accepted.

**Moved PW, Seconded MM, Carried.**

### Matters Arising:

- Pakuranga New Facility Development – Feasibility Study Scope forwarded to Board for perusal. They have yet to hear back from Council.

### Correspondence:

#### **In:**

- Club Queries
- Grant Funding 12/13 IP
  1. North & South \$5,000 Accom – Approved
  2. Four Winds \$10,000 Airfares/Bus – Approved
- WMG Letter of Thanks
- Updated Pakuranga Track Project
- ANZ AGM Information

#### **Out:**

- Reconciliation Partial NZCT Sport Development Wage
- New Season Correspondence Clubs
- AAI AGM Information out to Clubs



Herb Towers Track, Mount Smart Stadium  
51 O'Rorke Road, Penrose, Auckland, New Zealand

### **Reporting: Office/Development/Sections:**

- Office Manager – Administration Duties. Multiple Sectional Duties. Preparation of EOY Accounts. Reconciliation of Grant Funds.
- **Section Reports.** T&F and XCR reports attached to minutes.

### **Juniors tabled at meeting**

- Season finished with Junior AGM/Prizegiving on Monday 13<sup>th</sup> May Mt Smart 7pm
- Colgate Games Committee established with LOC meetings taking place. Each role has an experienced person with a second person backing up.
- 12/13 IP Trip to Masterton over Easter weekend enjoyed by all athletes and Team Managers reported all athletes well behaved. Auckland Team Won with CM 4<sup>th</sup>.
- Fiona reported that it was nice to see a number of Junior Officials officiating at WMG.

**Coaching Coordinator:** Report attached

### **WMG:**

Final WMG Report forwarded by Karen for perusal by Board. Minuted that Board congratulated Karen on her contribution and report. Peter Wyatt also thanked the Athletic LOC who took on a huge job to assist Karen.

### **Financial Management:**

- Monthly Financials 1/3/17 – 30/4/17 Financial Statements passed.  
**Moved JH, Seconded PW, Carried.**
- \$20,000 to be bought back into Board General Account from Term Deposit 87 A/c on maturity 14/5/17.
- Actuals to Budget table as at 30/4/17. Cash basis as opposed to accruals so still awaiting final wash up from IP 12/13 and WMG. Numbers are showing an upward movement with an increase for the year. Look to stay stable over the next 12 months.
- AAI AGM July 6<sup>th</sup> – 2017/18 Budget to be tabled at next month's Board Meeting.
- Auditor booked for early June.
- Murray will come in one day next week and help Raewyn with recording of new assets.

### **Risk:**

Board had discussion around Roles needed within the office and moving forward strategy, SDO solely or Part Time roles for several people. Discussed the possibility of a Team Builder to turn into a Team Leader after a couple of years.

Different scenarios include:

1. Project orientated employment towards big events. Work in conjunction with ANZ to bring about opportunities around such events.
  2. Someone interested in coming up with Part Time Roles. Event Facilitator Role to be looked into by Bryce.
  3. Move ahead with Coaching Coordinator Role Fixed Term Part Time Basis. PW will write up new revised Contract for 16 hrs per week and meet with Neil Bartlett.
- PW has had a meeting with Mt Smart and the continued use of Mt Smart during our Summer season with concerts increasing during the coming summer months. The Board has to do some serious thinking around future events at Mt Smart and continue to discuss options. Summer calendar needs to be with Mt Smart by the end of July.

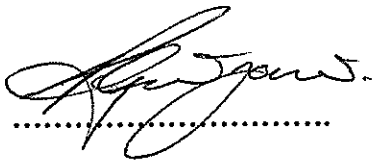
**General Business:**

- College Sport – Discussion around several SS in Auckland wanting to talk to ANZ around their own club structure. To date ANZ are not aware of any approach from said schools.
- Annual Report for AMG. Section Conveners and Presidents reports to be forwarded.
- Clubs to be encouraged to attend the ANZ Club Connect and AGM as it will be in Auckland again this year.
- Incorporated Societies Act changing. Sasha looking at Constitution to make sure it complies.
- Jim advised Parafed passed on their gratitude for including athletes in the Auckland Champs etc.
- David Sim thanked all the people involved in WMG organisation from within the Auckland Board as well as Karen.

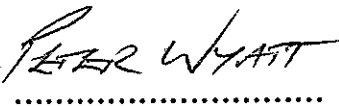
**Meeting closed 9.40pm**

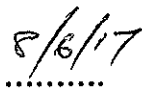
**Next Meeting: 8/6/17**

**Signed As True and Correct**

  
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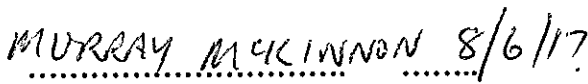
  
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