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## **AAI BOARD OF DIRECTORS MEETING**

**Thursday 10 May 2018, 7.00pm Athletics Auckland Office**

**Present:** Murray McKinnon, (President), David Sim (Chairman), Dianne Craddock, Fiona Maisey, Simon Yarrow, Anthony Curry, Jim Hogg, Bryce Hall, Raewyn Rodger (Secretary).

**Apologies:** Sasha Daniels, Peter Booker

### **Work Plan:**

**Pillar One – Events and Service Delivery:** Strategic Priority 1.

- Nil update from previous minutes

### **Major Projects:**

#### **AAI Constitution:**

- Final draft to office by Monday 14/7 for distribution to clubs for AGM

### **Athletics Auckland AGM 2018**

#### **Notice of motions proposed by the Board for the amendment of the AAI Constitution 5 May 2018**

The Board of Athletics Auckland Incorporated (“AAI”) gives notice that it proposes to introduce the motions to amend to the Constitution of AAI at the AAI Annual General Meeting. Your feedback is sought on the proposals to amend the constitution of AAI to address 3 key areas, being:

1. Amendments to improve consistency between the constitutions of AAI and Athletics New Zealand (“ANZ”), where appropriate. A number of areas of the AAI constitution refer to rules or provisions of the ANZ constitution which has been subject to amendment between 2012 and 2015. These proposed amendments are largely administrative in nature to provide for a logical flow and consistency between ANZ and AAI constitutions;
2. Amendments to reflect practical realities, such as to provide for communication by electronic mail and other matters that better reflect the environment in which we operate; and
3. Amendments to prepare AAI for proposed changes to best practice governance guidelines anticipated through proposed amendments to the Incorporated Societies Act – which are currently expected to come into effect from 2019.

### **Please provide feedback**

Clubs are invited to provide feedback on the proposed amendments to the AAI constitution by not later than **[11] June 2018**. Feedback can be provided through your sections meetings and to the



Herb Towers Track, Mount Smart Stadium  
51 O'Rorke Road, Penrose, Auckland, New Zealand

office at [office@athleticsauckland.co.nz](mailto:office@athleticsauckland.co.nz)

Full proposed amendments will be attached to Minutes.

### **Member Retention Analysis:**

- Hub mins for April forwarded to Board. Application successful with ANZ for the Club Development program which will include 15-20 clubs with coaching as a key focus. Includes a Consultant who will produce a Strategic Plan. Presentation given on Digital Strategy from Judith Maireder. With the change of season and Club AGM's there will be personnel changes within some clubs with a need to keep up to date with new club contact details. Continue meetings with ANZ.

### **Risk:**

- **Mt Smart:** Track repairs will take place once Mt Smart and STI consider weather appropriate. RR advised this would be the right time for either a Board Member (or Track and Field Delegate) to liaise with Mt Smart on timing as it may intrude on beginning of Track season.
- Drainage work completed outside office where water accumulates for long periods of time after wet weather.
- Down pipe on Gear Shed to be fixed and Office Guttering looked at.

### **Confirmation of Previous Minutes:**

- The minutes of 19/4/18 were accepted.

**Moved AC, Seconded JH, Carried.**

### **Matters Arising:**

- AAI AGM set for Thursday 12/7/2018. Timeline and Nomination papers forwarded to clubs and uploaded to Website and Facebook. Proposed Amendments to Constitution forwarded Monday 14/5.

### **Correspondence:**

#### **In:**

- New Club Western Elite Throws Academy Athletics Club – W.E.T.A based in New Lynn. Constitution now passed by ANZ Rules Committee. Awaiting correspondence re uniform.
- Advice on ANZ AGM
- Correspondence from WMG regarding surplus funding to be paid to WMG AAI Account. A smaller surplus is also available on application. DC and DS to work on application due by 31/7/18
- Advice from Papatoetoe cub that they are adding a crop top to their uniform – same design as singlet.
- Active update on Auckland forward planning for Sport. David Sim invited as Board Chairman to Round Table Meeting 11<sup>th</sup> June.

#### **Out:**

- Club queries regarding new season registrations and XCR events
- Letter of Engagement to JSA Audit Ltd to audit AAI accounts as at 30<sup>th</sup> April 2018

### **Financial Management:**

- **Monthly Financials:** 1/4/18 – 30/4/18 Financial Statements passed.

**Moved JH, Seconded BH, Carried.**

- Final Actuals to Budget tabled. JH and RR working on EOY Accounts for Auditor

- Board discussed budget and passed with slight amendments.

Moved MM, Seconded AC, Carried

### **Reporting: Office/Development/Sections:**

- **No Sections have met for the month of May. Nil Delegates Mins available.**

#### **Junior:**

- Junior AGM/Prize Giving - Monday 14th. FM advised very few people have put in nominations for positions. Fiona has read the Junior Blue Book and the Convener is voted on for 2 years not one which means she has one year left as Convener. As the Junior Section is a sub-section of the Board Fiona asked that with the Boards approval she will proceed with best practice for the immediate future. She would like to see a group set up to update the Blue Book for the betterment of the Junior Section and work in conjunction with Senior T&F and XCR sections moving forward.

#### **XCR:**

- First Race on Saturday 12/7. With good numbers entering GP Series. XCR running a photo competition over the GP season.

#### **Track & Field:**

- 2018/17 Calendar to be forwarded to Mt Smart this week. Calendar Committee to be changed to Events Committee and to be expanded to include more people currently DC, FM, and AC, with people from Juniors/Seniors and XCR Delegates.

#### **Coaching Manager/Competition Manager Reports forwarded:**

Neil Bartlett tabled and spoke to his report after which he left the meeting.

BH would like to see a review of Coaching Position moving forward

#### **General Business:**

- MM advised that at this time only one concert has been confirmed for Mt Smart -Taylor Swift in early November.

**Meeting closed 8.45pm**

**Next Meeting: 14/6/18**