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## AAI BOARD OF DIRECTORS MEETING

**Thursday 12 November 2015, 7pm Athletics Auckland Office**

**Present:** Murray McKinnon (President), Peter Wyatt (Chairman), Peter Booker, Dianne Craddock, Sasha Daniels Rodger Brickland, Fiona Maisey, Raewyn Rodger (Secretary).

**Apologies:** Jim Hogg

### **Confirmation of Previous Minutes:**

- The minutes of 8 October 2015 were accepted.

**Moved PW, Seconded MM, Carried.**

### **Matters Arising:**

- Sectional/Project budgets to Board for Perusal. Junior and T&F budgets have now been tabled, awaiting XCR.
- Progress on co-opting suitable replacement Board Member. PW will look at the previous advertisement used and move forward with implementing something suitable.
- H&S Plan emailed to Conveners to discuss at Delegates Meetings. Once advised this has been done Office will distributed by email out to clubs.
- Office Toilet cistern temporarily fixed by onsite Plumber
- Gym Cleaning. RR still looking for appropriate person

### **Correspondence:**

#### **In:**

- Aktive Sport Partnership Conference 25/11/15. MM currently registered to attend.
- ANZ President letter re registration of all athletes. Board Members to look at visiting clubs to encourage true representation of athletes on clubnet database.
- Forge Online Mobile Apps proposal – Office to check product and pricing.
- Auckland Sports Coalition Survey – The Auckland Councils proposed rule for hours of play on Sundays and Public Holidays in the Proposed Auckland Unitary Plan could potentially limit participation in sport and the hours that clubs operate. ASC have forward a survey out to Sports Organisations in Auckland to ensure that sport has a voice in the



Herb Towers Track, Mount Smart Stadium  
51 O'Rorke Road, Penrose, Auckland, New Zealand

proposed Auckland Unitary Plan hearing process. Board discussed and SD completed survey with an emphasis on XCR.

- WMG 2017 Sports Bulletin forwarded onto Board Members

#### **Out:**

- Funding Application to Blue Water Community Trust IP 14/U18 Bus Travel

#### **Reporting: Office/Development/Sections**

- Reports distributed to Board. Taken as read. No Junior/XCR report for November. Copies attached to minutes. Murray congratulated T&F for Summer Series Meetings to date with great numbers attending and good competition with two NZ Records being broken over the past two weeks. Resident Senior Women's Pole Vault Record broken by Eliza McCartney, as well as NZ U19 and U20 5000m Track Walk Records for Jared Free.

#### **Financial Management:**

- Monthly Financials 1/10/15 – 31/10/15 Financial Statements passed.  
**Moved MM, Seconded PW, Carried.**
- The AAI Board now resolves to apply for funding to Pub Charity for Rental Van Expenses to the NZ T&F Championships in Dunedin 3/3/16 – 6/3/16 up to a total amount requested of \$2,500 (excl GST).  
**Moved PB, Seconded MM, Carried**
- Board will clarify and document the policy on Grant Application Funding.

#### **Risk:**

- Stadium Strategy – email from Mt Smart regarding possible fortnightly Friday night use of No 2 arena for another sporting code during summer season discussed by Board. PW to speak with Mt Smart to establish ongoing information.
- Equipment \$10,000 of ASB Grant Funding spent on equipment.
- PB has approached source to price replacement foam for Pole Vault mats. Estimated at \$10,000. AAI Board resolves to apply to Centennial Trust for \$10,000 to replace Foam.  
**Moved PB, Seconded PW, Carried**
- Permanent Pole Vault Cover new design now priced at approx \$5,000. T&F to cover.
- Sport Development Salary through NZCA showing online as approved to \$30,000. Board had discussion around Development Officers role and forward direction.

#### **Work Plan Update:**

- PW gave an update on JW FOD new direction and will report back to Board with new developments.
- PW forwarded AAI Auckland Plan to Amy O'Brien and Linda Hamersley (CEO) from ANZ. He will discuss with Aktive Auckland and also use part in a submission to how AAI sees competition strategy for Mt Smart and other stadiums around Auckland.

**General Business:**

- AAI Board acknowledges the new NZ Masters Association and NZ partnership
- FM asked on behalf of the two IP age groups about the replacement of Auckland Team track suits and singlets to be held at the office as per the CM and Harbour uniforms. Board debated the merits of maintaining Term uniforms in the office against team members purchasing their own as Senior athletes are now doing. Vote taken to purchase Auckland Team Track Suits and Singlets to be held in the AAI Office for IP 12/13 Teams, 4 in favour 3 against. Carried that a grant for track suits and singlets for Auckland IP 12/13 Team be sought. Resolution to be forwarded once quotes and Grant Provider established. It was decided that IP 14 – U18 will purchase a singlet as per Senior T&F and XCR sections
- Board resolved to use the old uniforms if grant not successful. Passed.

**Meeting closed 9.25pm**  
**Next Meeting: 10/12/15**

**Signed As True and Correct**

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**Name of Signature**

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**Date**

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**Name of Signature**

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**Date**

<b>Action Items:</b>	<b>Actioned:</b>
<b>Sectional/Project budgets</b>	<b>XCR</b>
<b>Grant Application Funding Policy</b>	<b>Board</b>
<b>Auckland Plan – Athletics</b>	<b>Board</b>
<b>Co-opt new Board Member</b>	<b>Board</b>
<b>Grant Applications</b>	<b>RR/FM/PB</b>

### Aspire Development Programme

Dates confirmed for 25<sup>th</sup>-27<sup>th</sup> January at Mt Smart.

Coaches confirmed – Sonia Slade (Throws), Brent Booker (Jumps), Richard Kee (Distance) and Joshua Hawkins (Sprints/Hurdles)

Applications to open next week and close Monday 8<sup>th</sup> November. Applications taken through the Athletics Auckland online events page.

### College Sport

I have been involved in the creation of the new zone structure for Athletics that will be implemented from 2016.

- Central/East – Mt Smart
- Central/West – Mt Smart
- Counties Manukau – Papakura
- North Harbour – AUT Millennium
- Auckland Championships – Mt Smart

### Officials Courses

Official's courses have been completed. Congratulations to Lynndale who had 7 people attend and pass the courses. It is also pleasing that existing officials are sitting B and A papers. The new officials have been attending senior meets and are being mentored by senior officials.

Jumps – C grade x 14, B grade x 4, A grade x 2

Throws - C grade x 12, B grade x 2, A grade x 3

Track - C grade x 9, B grade x 3, A grade x 1

### Schools

I have taken professional development sessions at

- Rongomai Primary – 15 teachers
- Seventh Day Adventist School (Papatoetoe) – 24 teachers
- Papakura Normal School – 30 teachers
- St Therese Primary School – Full day Run Jump Throw sessions for all students and teachers – 150 Students and 10 teachers

Assisted Counties Manukau Sport with the Mangere and Otahuhu Primary Schools Cross Country Championships at Ambury Farm

### Social Media

#### Website

- Updating event pages and content regularly
- Facebook (1822 likes up 42 from previous month), Twitter (312 followers up 9 from previous month) and Instagram (271 followers up 26 from previous month) accounts.

#### ClubNet

- Eventdesq – Creating, updating entry forms for events and official's application forms for upcoming Championships.

### Clubs

I have met with Council and Papakura Athletics regarding the upgrade of track and facilities at Massey Park, Papakura. Work will start in November 2016. Includes updating the scoreboard to take results from the photo finish room.

Attended the Western Cluster Clubs monthly meeting at Trusts Stadium.

### Events

Athletics New Zealand Long Distance Walks Championships are being held in Devonport on Saturday 21<sup>st</sup> November, starting at 7am. The Championships are being hosted by the Athletics Auckland Track and Field

Committee with David Sim as the Chairman. Entries have now closed and there are 18 entries for the championships, which includes three from Australia and one from France.  
Summer Series Meets – Have been popular again with the U16 and U18 athletes preparing for the New Zealand Schools Championships and those athletes trialing for the 14-U18 Interprovincials being held in January. The online entry system is working well, with athletes paying when they enter. There are more senior athletes competing this year than there were this time last year. Highlight of last Saturday was Eliza McCartney breaking the NZ Resident Record in the Pole Vault with a jump of 4.35m and narrowly missing the Olympic Qualification height of 4.50m.  
The Ron Keat Open day was held last Saturday at Papakura was well attended by most clubs. Over 350 were in attendance.

### **Office Manager Report: October**

1. General Office Admin Duties
2. JW FOD Admin, Manukau and West
3. Clubnet administration on IMG
  - Address Club issues and update registration payments owing
4. Grant Applications:
  - Prepare and forward Grant application to Blue Water Community Trust for IP 14-U18 Bus Transport.
  - Prepare and awaiting final invitation information on Grant application to Four Winds Foundation for 12/13 IP Airfares.
  - NZCT application for Development Officer Salary \$45,000 is showing an approval of \$30,000 online but have not yet received confirmation.
5. Administration for School Athletics Days at Mt Smart Stadium
6. Administration for T&F events at Mt Smart Stadium on weekends.

### **TRACK & FIELD CONVENOR REPORT November 2015**

#### **1. *Events summary***

***Nationals:*** 2016 Dunedin March  
Accommodation secured, airfares for management purchased, vans secured (3 vans).  
Fund application - Track and field would request approval to apply for funding to hire vans for transporting athletes/officials/management from airport to motel/to venue approx. \$ 2,400.00. Will have further information on Thursday.

#### **2. *Next month activity***

Schools athletics commenced.  
Saturday meetings attracting good numbers mainly athletes preparing for secondary school champs in December.

#### **3. *New equipment***

Anthony has a list of equipment which has been ordered amounting to \$8,600.00 consisting of shot, discus, hammer javelin.

Problem has arisen with the height some of the pole vaulters are jumping they are bottoming out on the landing mats. (Also breaking NZ record).

To resolve this propose to replace the foam in the back three mats as the covers appear to be in good condition. (purchased 1996).

Estimate to replace inner approx. \$10,000.00 expected price next day or so.

Therefore this will require proceeding with new cover.

Funding Track and Field request funds for inners from Centennial Trust.

Water protection cover frame/p.v.c. cover Track and Field to fund \$4,000.00/ \$5,000.00.

Netting for upper field discuss cage. Board fund \$80.00/m 10m wide budget to follow.

Meet Manager system Anthony is obtaining cost details – Board to Fund.

**4. Officials** Courses continuing

**5. Mt Smart Field 3 Development**

Post sockets installed.

Track and Field chairman

Peter Booker