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## AAI BOARD OF DIRECTORS MEETING

Thursday 12 October 2017, 7.00pm Athletics Auckland Office

**Present:** Murray McKinnon (President), Dianne Craddock, Fiona Maisey, David Sim, Jim Hogg, Simon Yarrow, Peter Booker, Bryce Hall, Anthony Curry, Niko Toluono Raewyn Rodger (Secretary).

**Apologies:** Sasha Daniels

### Work Plan:

- **Pillar One – Events and Service Delivery:** Bryce reported on sub-committee meeting held Thursday 5/10/17, giving Board a broad summary of discussion items including incentives to join Senior clubs/better communication around Junior Senior cross over/Inter-club series for Senior clubs. DS commented on the costs of implementing the Nitro Series in Australia last year but the up-side from the publicity it generated was sponsorship for Australian Little League Athletics.
- **RFA and Athletics Auckland Track Usage:** FM attended a further meeting with Trust Stadium Waitakere around issues raised in September Board minutes. They are positive regarding Hammer Cage and safety issues raised but queried who would be paying associated costs on the occasions AAI needs to transfer meetings to Trust Stadium when Mt Smart is unavailable due to concerts. Costing would be on daily flat rate basis. They also discussed Food and Beverage Contract requirements. DC queried alternative plans currently drawn up that do not include putting Results/TIC within the same building as Photo Finish. Sub-committee of DC/FM/PB/MM to liaise and report back to the Board by November Board meeting.  
March dates booked at Trust Stadium to be re-checked with Mt Smart for availability.
- **Work on Digital Plan:** NT gave an overview of better use of Social Media to promote AAI to the wider public. AC has been updating all social media platforms on a regular basis. Summer Calendars and Events have now been uploaded to the Website. Officials weekly appointments have been put into a Google form to allow Officials to quickly and effectively advise availability.

### Major Projects:

- **AAI Constitution:** Sasha's recommendations on reviewing and updating Constitution to reflect reality (such as the ability to serve notices by email) - more than anything - and to ensure that the



Herb Towers Track, Mount Smart Stadium  
51 O'Rorke Road, Penrose, Auckland, New Zealand

AAI constitution is more consistent with the ANZ constitution since its amendments between 2012 and 2015. Also that some changes will be required to prepare AAI to meet the best practice governance guidelines proposed in the amendments to the Incorporated Societies Act – which are currently expected to come into effect from 2019. He advises AAI to "road show" the proposed amendments between February and May next year (through attendances at the section meetings and possibly clubs), draft the necessary remits and have those distributed in May 2018, and get these approved by the membership at the 2018 AGM. He can then draft all proposed updates to the constitution after November 2018 so that the amendment process can be concluded early 2019.

#### **Member Retention Analysis:**

- A lot of the Member Retention findings are now being implemented under Pillar one of The Strategic Plan (AAI to Facilitate and Support Events and Services that optimize Value to our Stakeholders) SY to attend the November Junior Delegates meeting to discuss project. PB asked if the club detailed analysis provided would be distributed to the wider club community. SY will discuss with club involved.

#### **Risk:**

- **Hampton Downs Event:** After consideration of being part of this event DC advised:
- Distance to Hampton Downs appeared to pose a problem for a lot of Aucklanders in taking part in the previous event (Feet N Wheels) held at Hampton Downs.
- Unsure of how AAI would benefit from this event.
- She put forward that the Board look to take one of our current events; eg Auckland Road Relay but non Championship in order to attract Schools and work an event around this format in a location such as Mt Smart
- After Board discussion AAI will not proceed with Hampton Downs Event but will look to set up a sub-committee to look at the feasibility of running an event as outlined above.
- **Mt Smart:** Mt Smart has yet to confirm any repairs to #2 Arena track. Anthony checked the track and is concerned that the track is coming away from the concrete base in places.
- RR has emailed Mt Smart and RR/MM will once again bring this up at the monthly Tenants Meeting on 18/10. DC also advised that this should be bought up at RFA/AAI Track usage meeting.

#### **Confirmation of Previous Minutes:**

- The minutes of 14/9/17 were accepted.

**Moved MM, Seconded BH, Carried.**

#### **Matters Arising:**

- Board Bios – Final few to be added to Website.
- Cleaning of Office Building/Ramp. AC to waterblast outside of office/ramp and steps
- Hamish Grey (Chief Executive) ANZ invited to November AAI Board Meeting.

#### **Correspondence:**

- In:**
- Club Queries
- Grant Application to NZCT for Coach Mgr/Competitions Coordinator Wages \$41,900. Pending Funding meeting on 25/10/17.
- Grant Accepted Fonterra Grass Roots for Defibrillator. To be delivered to office. A club Register to be set up of First Aid People who can use this device.
- Uniform Change request from Pakuranga Club – Accepted.

**Out:**

- Grant Reconciliation Four Winds XCR
- Various correspondence for upcoming T&F Season

**Financial Management:**

- **Monthly Financials:** 1/9/17 – 30/9/17 Financial Statements passed.  
**Moved JH, Seconded BH, Carried.**

**Grants:**

- Board discussed possible Grant Funding expenditure for the next 12 month period. RR to upload onto Schedule of Section Expenditure already used within the office for past grant expenditure and forward to Board.
- Motion moved to apply to Blue Water Community Trust for funding towards Bus Travel Expenses \$1,600 for Selected Auckland/Counties Manukau Teams to compete at the 14-U18 Inter Provincial Athletic competition at Massey Park, Auckland 27<sup>th</sup> January 2018.  
**Moved Fiona Maisey, Seconded Anthony Curry, Carried**
- Motion moved to apply to First Sovereign Trust for funding towards Accommodation Expenses \$5,000 for Selected Auckland/Counties Manukau Teams to compete at the 14-U18 Inter Provincial Athletic competition in Auckland 26<sup>th</sup>/27<sup>th</sup> January 2018.  
**Moved Fiona Maisey, Seconded Anthony Curry, Carried**
- Motion moved to apply to Youthtown for funding towards Administration Expenses up to \$10,000 for hosting of 2018 North Island Junior Colgate Games at Mt Smart Stadium, Auckland 5<sup>th</sup> /7<sup>th</sup> January 2018  
**Moved Fiona Maisey, Seconded Peter Booker, Carried**

**Reporting: Office/Development/Sections:**

Section Minutes forwarded  
Coaching Manager Report forwarded  
Events Coordinator Report forwarded

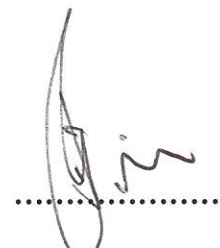
**General Business:**

- Nil

**Meeting closed 9.45pm**  
**Next Meeting: 9/11/17**

**Signed As True and Correct**

  
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Jim Hogg..... 9/11/17

  
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David Sim..... 9/11/17