

## AAI BOARD OF DIRECTORS MEETING

**Thursday 11 October 2018, 7.00pm Athletics Auckland Office**

**Present:** David Sim, (Chairman), Dianne Craddock, Fiona Maisey, Peter Booker, Jim Hogg, Terry Jensen, Raewyn Rodger (Secretary).

**Apologies:** Murray McKinnon, (President), Anthony Curry, Bryce Hall, Sasha Daniels

Tony Sargisson attended Board Meeting and gave an outline of Junior/Senior Track & Field medal requirements for the Auckland T&F Championships. New medal from Medals Plus was presented for viewing as well as two quotes: one from Cosgrave Awards and one from Medals Plus. He explained that Medal Plus can be made generic to cover cross section of events, with only the logo on the medal and other information printed onto the ribbon. This would make the medal reusable from one year to the next, with only the ribbon needing to be changed if year is printed. Following Board Discussion:

- Board Motion to apply to Grass Roots Trust Limited to cover the cost of 1500 generic medals with Athletics Auckland Logo and ribbon (blue and white) dated, for 2019 Auckland Track & Field Championships over weekends 1/2/19 – 3/2/19 and 15/2/19 – 17/2/19 for both Junior and Senior Track & Field Sections up to \$5,550 (Excl GST).  
**Moved FM, Sec PB, Carried**

### **Work Plan:**

**Pillar One – Events and Service Delivery:** Strategic Priority 1

- BH apology – await his updated report.

### **Member Retention Programme:**

- Central Club Hub: The summer Junior Club coaching programme training for Coaches started 11/10 with 14 coaches at AUT Millennium Stadium in conjunction with Athletics NZ. Lydia O'Donnell will take on the role of Coach Facilitator with the hope of putting 5 coaches in Central Club Hub club nights for 10 sessions each. May need to ask that ANZ look to run some of these courses on the weekend as difficult to get High School and University Students along during the week at this time of the year. DS reminded ANZ that there are other operating hubs within the Auckland Region. Current funding is going towards Coaching Coaches and putting them into the Central Hub Clubs and this will be used as a template for other hubs in the future. DC observed that one template

does not necessarily suit all and will need to be tailored for each region. TJ advised that clubs need to engage with the programme to get something out of it and this comes down to the people in the clubs. Coaches are the key to retention and discussion ensued about clubs putting forward prospective Coaching Candidates based on club numbers.

- Neil is employed by AAI to go out to all Auckland clubs for 6 hour sessions to coach parents skill based athletics so they can follow through with basic coaching programmes.

### **Major Projects:**

#### **AAI Constitution:**

- As per September Minutes DS to work with Sasha to re-send out proposed amendments and give clubs a time frame for feedback
- Strategic and Business Plans both need to be looked at and updated
- Auckland Plan: DS has updated this document but needs feedback before he forwards it onto ANZ

### **ANZ Updates:**

- DS gave an update regarding IAAF Tier 1 Meets. The Oceania Region was set to have 9 Tier 1 meets with NZ being awarded 3. This has now changed with Oceania only having 3 in total. This would mean the only Tier 1 Meet in NZ would be the Sir Graeme Douglas International meeting at Waitakere 21/9/19. The programme would need to be altered as well as a list of issues that need to be rectified to make Waitakere compliant. They are waiting to hear back from IAAF before moving forward.

### **Mt Smart:**

- Track closed for repairs from 16/12 – end of January. RR asked to check with Mt Smart/STI regarding upcoming repairs and track marking.

### **Confirmation of Previous Minutes:**

- The minutes of 13/9/18 were accepted.

**Moved JH, Seconded PB, Carried.**

### **Matters Arising:**

- SDO Role: DS has spoken to David Grey at ANZ regarding this role and what template would be good to follow. Job specifications need to be deployed in roles that need to be covered. They would be prepared to help with proposed template. DS identified main areas as Marketing/Coms/Office Co-Ordinator, and asked Board for feedback. The Board acknowledged that they need to be careful around burnout associated to this role. AC covering shortfalls during School Holidays. DS also advised we need to keep looking at providing a structure for future people coming into all paid roles.
- Appointed Board Member: After discussion it was determined that IT needs are currently being met by personnel within our clubs hence the Board will not appoint a Board Member at this time.
- NZCAA: FM advised a Working Party from NZ Junior Clubs has produced a Document for delivery of athletics to children into the future to be voted on by all clubs
  1. Option 1: Children's Athletics to be moved in with Athletics NZ and an advisory group set up to help deliver the sport to athletes grade 7 – 14.
  2. Option 2: A new independent body to be set up and run by volunteers.

- Other groups including schools as clubs may be looked at in the longer term but there would be issues to overcome with Club numbers reducing and Coach availability.

### **Correspondence:**

#### **In:**

- General Admin Correspondence
- New Season Club Correspondence
- Aktive's Newsletter
- Foundation North requests around Grant Application

#### **Out:**

- Club new season Information

### **Financial Management:**

- **Monthly Financials:** 1/9/18 – 30/9/18 Financial Statements passed.

**Moved JH, Seconded DS, Carried.**

RR to provide P&L for Aspire Development Academy at next Board meeting. Also Gym income year to date.

### **Reporting: Office/Development/Sections:**

All Section Mins forwarded to Board

### **Track & Field:**

- Damaged poles and new gates for Hammer cage hopefully back by 20<sup>th</sup> October.
- WMG Contestable Legacy Fund paid into T&F account.

### **Junior:**

#### **Grant:**

- Motion moved from AAI Junior Section to apply for funding of \$6,512.00 (Excl GST) from North and South Trust Limited for Bus Expenses for Selected Auckland/Counties Manukau Teams to compete at the Inter Provincial 14-U18 age group Athletic competition in Palmerston North held 19<sup>th</sup> January 2019.

**Moved FM, Sec JH, carried**

### **Coaching Manager Report forwarded**

Attendance numbers good with approx. 75 athletes for all 3 days. Programme is providing good pathway training with both coaching and inspirational talks. The biggest issue continues to be finding Coaches able to be here for 3 consecutive days.

### **Competition Manager Report forwarded:**

### **General Business:**

- As per minutes 15/3/18 AAI Junior fee for U7 athletes set at \$3.00. Board would like to commit to a fun ribbon programme during the season. Junior Section minutes 1/10/18: Auckland Junior Athletics are mandated to run events for 7yr – 14yrs not the 2yr-6yrs. The 2yrs-6yr olds are catered for with the club ribbon days so no need to create an additional event at Mt Smart. After Board discussion FM and TJ will look into Using Coaches trained up for Get Set Go to run an event alongside one of the Junior events to be held on the JW Field.

- TJ bought up the Auckland Team IP12/13 Track suits and singlets discussed in the Board Minutes of 15/3/18 which advised that the current AAI singlet would be available for purchase. As the team already has high athlete contributions towards this trip further investigation into Grant funding for uniforms to be looked at.

**Meeting closed 9.18pm**

**Next Meeting: 8/11/18**

**Signed As True and Correct**

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**Name of Signature**

**Date**

**Name of Signature**

**Date**