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AAI BOARD OF DIRECTORS MEETING

Thursday 10 September 2015, 7pm Athletics Auckland Office

Present: Murray McKinnon (President), Peter Wyatt (Chairman), Peter Booker, Dianne Craddock, Jim Hogg, Rodger Brickland, Raewyn Rodger (Secretary).

Apologies: Fiona Maisey, Sasha Daniels

Confirmation of Previous Minutes:

- The minutes of 13 August 2015 were accepted.

Moved PW, Seconded MM, Carried.

Matters Arising:

- Sectional/Project budgets to Board for Perusal. All budgets to be presented at October Meeting
- Progress on co-opting suitable replacement Board Member. Nil to report.
- New Board Agenda Structure in place

Correspondence:

In:

- Foundation North Approval \$70,000.

Out:

- Equipment Request Forms Schools 4th Term
- Final documentation to Auditor

Reporting: Office/Development/Sections

- All reports distributed to Board. Taken as read. Copies attached to minutes.

Financial Management:

- Monthly Financials 1/8/15 – 31/8/15 Financial Statements passed.

Moved JH, Seconded MM, Carried.

- Actuals to Budget Tabled and discussed. Budget has been revised and approved by Board.



Herb Towers Track, Mount Smart Stadium
51 O'Rorke Road, Penrose, Auckland, New Zealand

- Foundation North Grant Funding. Partial Funding of \$35,000 deposited into Board Account. Further \$35,000 to be deposited in Feb 2016 following Impact Report.
 1. Grant equipment disbursement plan to be established for best value. A Curry to produce equipment priority list for Board perusal and authorisation.
 2. Operation costs – RR to investigation to confirm which costs are covered.
- Junior Motion that the Board of Athletics Auckland approach funders for Inter Provincial 12/13 Airfare Expenses to Dunedin 24th – 28th March 2016. Board Approval for Grant Application provisional on obtaining detailed costings to establish an amount requested.

Moved RB, Seconded PW, Carried

Risk:

- PW asked the Board for discussion on the following
- Stadium Strategy – The Board needs to grasp the opportunities within Auckland and make the most of what we already have with 5 all-weather tracks, and build on relationships with our current facilitators.
- Membership – Auckland Plan – Athletics. PW tabled a discussion paper and asked for feedback (Plan attached to minutes). PW and PB have graphed age group numbers over the last few years and there is a real need to address new strategies to increase and encourage membership.
 1. AAI needs to liaise with Aktive Auckland to understand their requirements of athletics and then engage to deliver it.
 2. Coaching – Provide pathways for University Students studying Sport to help coach athletes in schools.
- Board Governance to set up Working Group to move forward with thoughts discussed around Board Table, cement ideas and turn them into objectives.

Work Plan Update:

- **Coaching:** See A Curry's report re Coaching sessions to be held in October.
- **WMG:** DC commented on update report forwarded to herself and PB as Conveners of T&F and XCR. DC feels that the proposed Road Courses are not feasible for the 10K and Half Marathon. PW asked Dianne to forward any concerns to Scott Newman so they can be added to the report before it gets sent through to WMG.

General Business:

- Hamish from Parafed has asked AAI to support them with a fortnightly/monthly hub meeting at Mt Smart stadium and use of specialised gear to bring Auckland Para athletes together on a regular basis. He is looking to employ Coaches to run these sessions and help with coaching. A Letter of Support forwarded for funding purposes.
- MM gave a report on 2015 World Athletics Championships. Sebastian Coe is the new President. NZ team of 14 Athletes with 7 placed in the top 16.
- Manurewa Junior Athletics Club presented a new singlet for Board inspection and approval, green with white lettering. Singlet declined due to the direct conflict with Pt Chevalier Athletics Club singlet.

Meeting closed 8.50 pm
Next Meeting: 8/10/15

Signed As True and Correct

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Name of Signature

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Date

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Name of Signature

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Date

Action Items:	Actioned:
Sectional/Project budgets	Conveners
Grant Equipment Disbursement Plan	AC
Auckland Plan – Athletics	Board
Co-opt new Board Member	Board

Athletics Auckland Sport Development Report

AUT Placement Student

Supervising our AUT Placement Student (Linn) with his industry requirements and also his academic project. Linn is now back for Semester 2 and will be completing his academic project “To design and create a training journal (eBook) for coaches that can be accessed from anywhere, using any mobile device”.

Athletics New Zealand

Coaching

I have met with Kerry Hill, Cat O’Sullivan and Dave Norris. There will be coaching sessions held on Sunday 4th October and Sunday 18th October 1pm-5pm at Mt Smart. These courses are designed for coaching the coaches at junior level. Modules will include

- Sprints/Starts/Relays
- Long Jump
- High Jump
- Shot Put and
- Discus

Coaches are being recruited at the moment. Coaches being asked include Kirsten Hellier, Pat Hellier, Dave Norris, Brent Booker and James Mortimer.

Club Endorsement Programme

Hillsborough, Pt Chevalier, Pakuranga, Ellerslie and Hibiscus Coast have so far accepted and are involved with the programme. More information on the programme is available here.

http://www.athletics.org.nz/Portals/24/Files/Community%20Sport/Club/Club%20Notices/A NZ_Club_Endorsement_checklist%202015.pdf

College Sport

Planning is underway with College Sport for the Auckland Secondary Schools Road Race Championships on the 22nd September at Bruce Pulman Park.

The zone system for the Auckland Secondary Schools Athletics will be changing in 2016. We will now have four zones instead of five. Schools have been split into zones based on the swimming zones. These being Counties Manukau, Central/East, Central/West and North Harbour. The Auckland Secondary Schools Athletics Championships will be held on Wednesday 23rd March from 8am-6pm at Mt Smart.

The 2016 North Island Secondary Schools Athletics Championships will be held again at Mt Smart from the 1st-3rd April and I have just received approval from the NZ Secondary Schools Sports Council.

The 2016 New Zealand Secondary Schools Athletics Championships and the Road Race Championships will be held at Mt Smart from the 2nd – 4th December and I have just received approval from the NZ Secondary Schools Sports Council.

Officials Courses

Official's courses have now been scheduled for October and November. Lecturers and venues have been confirmed. Information has been sent to current officials and all clubs.

<http://athleticsauckland.co.nz/News/athletics-auckland-officials-courses-september-and-october-2015>

We held a walks seminar held on the new pit lane rules, which was attended by 20 officials (with 5 from the Waikato) including member of the National Officials Committee. The seminar was taken by Tony Sargisson. The pit lane will be in operation in New Zealand from the 1st October.

Schools

Assisted with the Intermediate Cross Country Championships for the South Eastern Zone and the Central Zone.

Working with Counties Manukau Sport on running some teacher professional development sessions in September and October. East Tamaki Primary, Rongomai and Clayton Park School have confirmed as well as a session at Mt Smart during the School holidays on Thursday 8th October.

Working with Sport Auckland on some teacher professional development sessions mainly in the Tamaki Cluster.

Working with Spot Waitakere on confirming some teacher professional development sessions in October.

Social Media

Website

- Updating event pages and content regularly

ClubNet

- Eventdesq – Creating, updating entry forms for events and official’s application forms for upcoming Championships.
- Club Finder – All Auckland clubs are now listed on club finder. The first centre to do so. <http://athletics.org.nz/Club-Finder>
- Facebook (1760 likes), Twitter (297 followers) and Instagram (219 followers) accounts. All of our social media platforms have had increases since last month.

World Masters Games

Peter Booker and I are working on the programme for the Games. We have currently allocated 92.5hrs to conduct the championships. A programme will be ready by November which will show what events are on each day. A timed programme will be published after entries close.

Survey

The survey has gone out to all members on the Athletics Auckland database on ClubNet. As of Friday 4th September there have been 54 surveys completed. The majority of completed surveys have been done by parents in the Junior Track and Field section. This will stay open until the 18th September with data available by the October Board Meeting.

Summer Competition Calendars

Competition calendars have been confirmed. There are two concerts that have already been confirmed with the possibility of another one which clashes with the Auckland Senior Championships again. If we can’t find another date or venue, Waikato have offered to combine both Championships this season.

Alan MacDonald (Development Manager – Athletics Waikato/BOP) and I have been working on a new addition to the senior programme is the Auckland vs Waikato Challenge which will be named as the “Battle of the Bombays”. There will be two rounds. The first in Hamilton on Saturday 21st November and round 2 on Saturday 12th December at Massey Park, Papakura following the completion of the Auckland Junior Relay Championships.

Office Manager Report

1. General Office Admin Duties.
2. JW FOD Admin, Manuka and West
3. Club net administration on IMG
 - Address Club issues and update registration payments owing.
4. Grant Applications
 - Reconcile Pub Charity – XCR Grant
 - Receive partial approval and funds from Foundation North (\$35,000 of \$70,000). Remaining portion will be deposited after receipt of Impact

Report in February. Currently received \$10,000 of \$20,000 for Equipment.
\$25,000 of \$50,000 for Operating costs.

- Awaiting answer from NZCT on renewal of Development Officer Salary.
Has been forward on Pending Regional Advisory Committee
Recommendation which meets 8/9/15

5. Financial Updates

- MYOB – Daily/Weekly/Monthly accounts and prepare PAYE
- Prepare monthly Financials for Section/Board meetings
- Actuals to Budget to 31/8/15

6. 2015/16 XC Season

- Administration for NZ XC Champs/Auckland Road Champs/Australian XC Champs/NZ Road Champs

7. EOY Books

- Completion of Online Internal Control Checklist sent through from Auditor
- Follow up on requests from Auditor

8. T&F Season

- Secure 2 x Motels in Dunedin for 2016 NZ T&F Championships

Track & Field Report September

Nationals: 2016 early March – Accommodation has been secured for approx 60 beds at two Motels. Budgets to follow

North Island Secondary School T&F championships confirmed for 1/3 April 2016 at Mt Smart

Approval for Auckland to host the NZ Secondary School T&F Champs at Mt Smart in December 2016

Monthly Activity:

Programme forwarded to Mt Smart. Possible clash Auckland Senior T&F Champs with as yet not booked concert.

New Equipment and Upgrade:

As per partial funding received via Foundation North – Board discussion on spending of same.

Coaching & Officials:

Refer to A Curry's report

Field Development 3:

Awaiting final visit from Walter Gill before account paid. Mt Smart have already deposited the funds into the Board Account.

WMG:

PB and AC working on skeleton programme.

Cross Country and Road Report.

Race Revues:

- ACA Pairs race was reasonably attended. We will revue if this is the best date for this event. This race with a difference was enjoyed by both participants and spectators.
 - Auckland Road Champs were transferred to Bruce Pulman Park this year which allowed for the walkers to rejoin us for their Championships which they appreciated . This was due to the course being more suitable for walks than Unitec. Many of our Athletes enjoyed the flatter course although they found it more challenging than expected. Numbers were definitely up on previous years.
 - Massey trail relays attracted more participants this year with Athletes enjoying the return to ' true cross country' through bush pathways. There is certainly room for growth in this event especially with Athletes who say they want variety in their events.
 - NZ Road Championships were again held on the Tauranga course. With the event being so close to Auckland enabling Athletes to take themselves to the event, it was decided to try and select the full number of Athletes allowed in each grade if possible. This did not occur in all grades ,but was achieved or nearly achieved in most of them, resulting in a team of 63 Athletes being selected with only 2 withdrawals before the event.
- Jared and Alana both won gold in the Walks and 13 of our Athletes gained individual medals. All of our teams medalled, meaning Auckland gained half of the team medal quota with 9 out of the possible 18 available on the day. Sadly in several grades Auckland was the only centre to medal, but I am proud that we can support our sport so well with willing Athletes, and my thanks also to the selectors who have a very difficult job to do in a very short time frame.
- We have held a course setting seminar and official ex Stadia courses this year with a view to gaining more officials and others just having more knowledge around our sport, but these have not been as well attended as we would like so we will try for some more courses.

Upcoming events:

- Auckland Road relays will be held in 2 weeks at the MT Smart Stadium with the same format as in the last 2 years.
 - This will be followed by the seasons prize giving.
- National Road relays are again in Christchurch with clubs busy planning and selecting teams. It would appear that the event will be well supported by Auckland teams again this year.
- Auckland Marathon will be held in conjunction with the NZ Marathon this year and as it is run within a Commercial event we have little to do with the organisation except for providing

Referees and Paul measuring the course. The latter has been made more complicated this year with the Council requiring the course to be changed many times due to road closures etc. He has as a result of this been able to give some experience to a number of officials who have decided to get involved in this area of the sport.

Forward Planning:

The committees attention will now turn to planning for next years season. In particular we wish to investigate how we can better include others into our sport with the intention of trying to encourage them to join us formally.

Also to investigate the possibilities of including the more casual runner. Marketing in both these areas is key so we will need to see how we can achieve this.

Junior report.

Some changes have been made to the way we run delegates meetings. All clubs have been divided between three clusters – North / Central West / South East. These club clusters meet prior to a delegates meeting each month for 30 minutes where they take time to discuss initiatives for their own area and plan together one of the 4 championship events in the Junior Calendar.

South East Relay Champs

Central West Pentathlon

North Top Ten

The Junior Executive will take responsibility for the Junior Championships.

The cluster is responsible for finding officials (more parents are signing up for courses), ensuring entry forms and rules are correct, supplying lunches for key people, running the event and cleaning up afterwards. The Executive group will provide oversight and support. It is hoped that these cluster groups will also provide a framework for appointing an LOC for the 2018 Colgate Games. It would be good if Senior Clubs could make some resources available to each of these clusters (such as athlete coaches) which may strengthen numbers coming on to seniors.

Team tours:

Trans-Tasman executive will meet this week to select uniform and set price. The Challenge Day is set for Sunday 17th January 2016 at Mt Smart Stadium. A new logo is also proposed which is attached.



Interprovincial groups are working together to obtain quotes for their budget. The Grade 12/13 IP's will be held in Dunedin next year which places considerable financial cost on the tour. Airfares are being held with Air New Zealand until late November to be confirmed

once a team(s) has been selected. Correspondence has gone out direct from the Auckland Office to athletes to apply now (via IMG). Trials will be held on Saturday 14th November in conjunction with Trans-Tasman trials. These trials will form the basis of our decision around whether one or two teams will travel. If interest from the athletes is low, we will need to seriously consider having only one team go next year.

The delegates have requested that the following motion be sent through to the Board for the meeting to be held on Thursday 10th September.

Motion - That

“The Board of Athletics Auckland approach funders for Grade 12/13 Interprovincial for travel”

Fiona Maisey/Kathryn Sands
(Carried)

NZCAA AGM:

Rodger Brickland, Daniel Lewis and Fiona Maisey recently attended the NZCAA AGM held in Wellington. Fiona is now on the Competitions Committee and Rodger is still on the administration committee and is a selector. There was a short presentation from Athletics NZ where a club only category was discussed for children and the need for recognition of officials at Colgate Games and Centre Junior Championships was highlighted.

Colgate Games - 40th Colgate Games Anniversary:

Discussion was held at the NZCAA AGM around where the Colgate Games should be held in 2018. It was suggested that it should be a National games in Christchurch – a track has been approved but is unlikely they will have infrastructure e.g. stadiums. This was not a favorable outcome as it was felt that less children would participate if there was only one Games.

Auckland offered to host the 2018 North Island Colgate Games. A special commemorative medal will replace the competitor ribbon. Hawkes Bay will swap and host 2017.

Calendar:

Changes have been made to the calendar that we were not aware of.

7th November – Junior Open Day has been replaced with Ron Keat Open Day.

18th December – John Walker Night of Miles replaced with AA Christmas meet – we need to have a discussion with the Senior section as to what this looks like and how it will run. Is there still a space in the calendar for Junior Miles?

Add 17th October to calendar as an Open Day from 9am to 1pm.

12th December – Relay Championships at Papakura confirmed

14th January – Trans Tasman Carnival at Bays is confirmed.