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ATHLETICS AUCKLAND INC.

AAI BOARD OF DIRECTORS MEETING

Thursday 14 February 2013, 7pm Athletics Auckland Office

Present: Peter Wyatt (Chairman), Jim Hogg, Mic Baker, Peter Booker, Craig Hewett, Dianne Craddock, Sharon Grass, Rodger Brickland, Sasha Daniels, Raewyn Rodger (Secretary)

Apologies: Murray McKinnon, (President), Heather Saunderson,

Craig Hewett chaired meeting until Peter Wyatt's arrival at conclusion of Linda's presentation.

Linda Rosvall gave presentation on Archival Collection Management System. ICA-AToM is an open-source archival description system. The functionality includes unique ID generation, transfer processing, donor records and rights management; accommodates accruals, descriptive linking and deaccessioning. The software is free to download which would enable Linda in the future to start uploading paper to electronic. Costs would be any employment of staff to help upload records and server hosting expenses. This could be something that maybe possible with the new ANZ IMG website system and would need to be discussed with ANZ and IMG.

Board discussion after Linda's presentation and departure:

- Board's responsibility to leave a legacy
- Paper v Electronic
- The need to rely on Linda's expertise of software.

Motion to move forward with Information Retrieval System as per presentation. Hosting rights to be discussed once records have been uploaded.

Moved CH, Seconded SD, Carried.

Confirmation of Previous Minutes:

The minutes of 24 January 2013 were accepted.

Moved JH, Seconded PW, Carried.

Matters Arising:

- Red Delicious Filming of Hotmeets/NZ Championships. No update. Still in discussions with ANZ regarding NZ T&F Championships.
- SD discussed the advantages of using Utube as a source of relaying information about AAI and events as well as the possibility of income gathering from advertising. SD and PW to further discussion opportunities with AAI Filming committee.



Herb Towers Track, Mount Smart Stadium
51 O'Rorke Road, Penrose, Auckland, New Zealand

- AAI Gym/League Equipment. PW met with D Bell from the Warriors regarding extra gym gear in our gym in exchange for 2 night's use of the gym for Junior grades. PW had discussions with Gym Coaches regarding dual usage but in the mean time gear has been distributed amongst Auckland League clubs hence no further action.

Correspondence:

In:

- Email – Len Wilson (Technical Club) re Membership/Registration Fees/ Letter Raymond Owers - Technical Club. Correspondence to be forwarded to MM for response.
- Letter – World Masters Games 2017 (ATEED) – update.
- Photos from N. Edwards JW FOD Australian Youth Olympic Festival
- Approval Grant Application \$2,000 Dragon Community Trust - Marquees
- Approval Grant Application \$2,000 Constellation Communities Trust – NZ T&F Champs Venue
- Approval Grant Application \$10,000 – North & South – Airfares IP 12/13
- Grant Declined Constellation Communities Trust - Marquees

Out:

- Grant Application – TTCF \$3,000 Bus Transport IP 12/13
- Partial Reconciliation NZCT – A Curry
- Reconciliation Trillian Trust – NZ T&F Champs Printing
- 2013/14 Fees Document forwarded to clubs

Office Managers Report:

- General Office Admin Duties
- Multiple Grant Applications
- JW FOD Admin
- Grant Application Reconciliations

Development Officers Report:

- Report from Anthony Curry (Development Officer) forwarded. Taken as read.

Conveners Reports:

Track & Field

- T&F Report forwarded. PB spoke to his report.

Junior

- Junior Report forwarded. SG spoke to her report.
- As per Junior Minutes Monday 4/2/13 Email to Board Members Special Meeting Thursday 7/2/13 Resolution to apply to TTCF for Bus Travel expenses for 12/13 Interprovincial competition in Timaru 30th-31st March 2013 for \$3,000.

Moved SG, Seconded RB, Carried

- As per Junior Minutes Monday 4/2/13 IP 12/13 wish to apply to AAI Centennial Trust for funds towards expenses. After Board discussion application not approved.

Cross Country & Road

- No report forward. DC updated Board. 2013/14 season calendar finalised.

- Alternative Race venue cannot now be used as proposed date as been booked. If same venue to be used this would mean putting off event until following year.
- XCR are looking to open up 3 Races to Social/unregistered runners. Special meeting to be called with Race Directors from Papakura (HEB), Pakuranga (GP2), and North Harbour (GP4) to discuss details of individual races within the GP series.
- Ian Sussex/Scott Wilson to attend next Board Meeting to give presentation regarding new logo/separate website. DC to meet with ANZ/IMG (Friday 15/2/13) to discuss options around new ANZ website.

Financial Report:

- 1/1/13 – 31/1/13 Financial Statements passed. **Moved JH, Seconded PW, Carried.**
- PW has had discussions with Nigel Edwards regarding the use of some of Anthony's time to visit South Auckland Schools and attend SS Zone days to recruit 14-20 age 12/17 yrs into JW FOD programme. His time spent doing this will be funded by JW FODs.
- CH advised that Development Officers contact is now rolling month to month. This will need to be changed at some stage to a permanent contract subject to funding being secured.

Coaching:

- PW advised funding for coaching was to be made up from \$5,000 each contributed by AAI, ANZ and GACU.
- CH advised that names of coaches trained up as per Coaching Report should be forwarded to office to be held on Centre database. RR/PW to check with DN on this.

Mt Smart

- Relaying of Track due to be finished end of February. Final layer to be laid early next week with Lane Marking to start end of week 22/2/13.
- PW advised that Mt Smart No 2 arena will be used as a training venue for League/Soccer/Athletics (as well as competition venue for Athletics). JW Field now being drained and prepared for use as a training field.

Alternative Income:

- As per Junior Report Grant application forwarded to TTCF for IP 12/13.
- Total funding for marquees totaling \$6,000 from two Trusts. Blue Water \$4,000 and Dragon \$2,000. 3 x marquees to be purchased with short fall to be covered between three sections. SG/PB/DC to discuss.

Business Planning:

- PW/HS to organise sponsorship package to entice new investment into the sport.
- JH is concerned that new initiatives are not moving forward with new projects not eventuating. Board discussion ensued with Conveners advising they are kept busy with the section events already on the calendar. All agreed there was a need to broaden the sports base with the possibility of outsourcing to achieve the expertise needed. New ideas are needed to enhance the sport but make it more marketable to the public. CH volunteered to contact the Tertiary institutions with the idea of having students come up with an event/marketing plan and implement the winning plan into the calendar.

ANZ:

- An invite has been extended to meet and mingle at an informal get together with AAI Board members on Wednesday 20 February at The Churchill Club 6.30pm – 8pm.

General Business:

- JH/CH will attend another meeting set up by The Community Board for sports interested in development of Orewa/Metro Park.

Meeting closed 9.45 pm.

Next Meeting: Thursday 14 March 2013 7pm

Action Items:	Actioned:
Archives	MB/L Rosvall
XCR Think Tank	Presentation
Funding Reconciliations	RR
Coaching	A Currie/DNorris
UTube/Filming	SD/PW
Marquees	PB/DC/SG
Business Planning/Marketing	PW/HS/CH

Athletics Auckland Development Report February 2013

College Sport

All the College Sport Athletics and Cross Country and Road Zone Championships and Auckland Championships dates have been set and Athletics Auckland we be coordinating all the technical officials and equipment. There will be one zone championship at Papakura, Waitakere and North Harbour, two zone championships at Mt Smart and the Auckland Championship Meet at Mt Smart on Tuesday 26th March. They have asked for a total of 10 officials for all there meets. With such a heavy reliance on us for these events this is the time to start discussions on how we can work more closely for Athletics and Cross Country.

Schools

With Mt Smart out of action, most secondary schools that usually come to Mt Smart have moved to either Pakuranga or Papakura. The first school meet at Mt Smart will be on Friday 1st March.

The first school meet (St Peters College) was held on Friday at Pakuranga with the majority of schools starting next Monday. We are going to start doing some marketing of the nationals to the schools and the Regional Sports Trust. This will include posters advertising the championships with a picture of Valerie Adams.

New Zealand Track and Field Championships

All three grant applications for the Championships were successful. Total money received was \$5600. Through some contacts from the LOC and Carl Jackson there are three confirmed sponsors and these being STI NZ Ltd (Company Construction the new track), Green Valley Pure Milk and Auckland Co-Op Taxi. The link below is the event page for the Championships: <http://athletics.org.nz/article.aspx?ID=8978&Mode=1>

Peter Wyatt, Peter Booker and I met with Shannan Faulkner and Phil Briars on Tuesday to discuss the stadium details for the Championships. Discussions were around room's required, general tidy up of surrounding areas, sound systems, security, catering and layout of the stadium.

All the sponsors for the Championships will be delivering their signage to the office by the 10th March at the latest. Also, there is a dinner being held at the Ibis Hotel. We have sold 38 tickets out of 60 tickets.

Part of the marketing for the schools also includes getting some stories about athletes and their performances and using them in the local suburban newspapers. By doing this it not only advertisers the championships but may also generate interest around the event. There is also the possibility that some of last year's Olympians will visit some of the schools as well.

The Mayor's Letter for the programme has been received and has been passed on to Dave Norris who is preparing the programme.

New Zealand Combined Events Championships

I am working with Peter Booker and Will Stewart on the final organisation for the event. This Championship event will be held at Waitakere on Saturday and Sunday from 11am-4pm. We have received 31 entries. This is exactly the same number of athletes that competed when the championship was last held in Auckland in 2009. The programme has been designed and will be printed from the office with each athlete and official receiving one. All welcome to attend.

Coaching

Dave Norris has put together a coaching programme for the rest of this season. There was 5k from AAI, ANZ and Greater Auckland Coaching Unit (GACU). The programme is now available to clubs to take up. Dave and I are working on the coaching clinics and they should be finalised by the end of next week. The coaching document is attached to this report.

Sport Waitakere

I have a meeting on Thursday with Michael Mau the Sport Development Manager at Sport Waitakere and some members of the local community in Kelston who want to restart the Kelston Athletics Club. They are looking at a start date of October 2013.

JUNIORS CONVENOR REPORT

February 2013

12/13 Interprovincial Teams Event

Organisation for the two teams is progressing well.

Resolution to ask the AAI Board to apply to the Trust Community Foundation for funding towards bus transport for the event – This was circulated by email to Board Members by Raewyn and an application is being processed.

Auckland Juniors are to contribute \$75 towards the costs for each athlete.

Report received re the 14/17 IP's

Good feedback from each of the three teams.

2014 event likely to be in Auckland and a group needs to form for the organisation of that.

Top Ten and Pentathlon Events

A good turnout at both. Use of coloured wristbands for Top Ten worked well.

Some issues over clubs providing officials. We are again seeing a shortage of qualified officials.

2000/3000m Champs coming this weekend prior to Pakuranga Open Day.

Discussion for Board:

That the Board, on behalf of the Junior section, apply to the Centennial Trust for funds for the 2013 Grade 12/13 IP teams event.

TRACK & FIELD CONVENOR REPORT January 2013

1. *Events summary*

Nationals _ Track & Field to be held in Auckland 2013, location to be Mt Smart.
Document to be signed off latter this week. Awaiting document.
Resurfacing of Mt. Smart. Drainage completed, hotmix laid, concrete around pole vault area has been laid, surface material on site and being laid currently. Track to be finished 28/2/13.
LOC are continuing with meetings and planning underway.
Draft programme completed on website.
Multi events to be held in Auckland 16th/17th Feb at Waitakere

2. Programme

Auckland Champs to be held over weekend of 2/3 March. Hammer/Discus Cage to be erected 28/2/13.

3. New equipment and upgrade

Second discuss cage, replacement posts arrived.
Preliminary design prepared for pole vault cover. further work on drawings being (no change).
Timber purchased for 50 no hurdle tops. Being painted.
Hammer/discuss cage painted.

4. Coaching Small programme has been put in place by Dave Norris for rest of season.

Track and Field chairman
Peter Booker