

Instructions to Supervisors

1. A competition day means one day of competition – eg: if a candidate officiates on 3 days of a Nationals or Centre Championships that is 3 competition days. Grand Prix and International meetings will also count on a day to day basis.

NOTE: Club nights/days cannot be counted as competition days to fulfilling the Practical proficiency requirements.
2. Supervisor's Qualifications (ROC. or his /her appointee)
 - (a) To assess a candidate at Level A, the supervisor must be a Level A, or above.
 - (b) Different supervisors may assess a candidate on different days or even within one competition day.
 - (c) Different supervisors may assess a candidate on different days or on the same day
3. What is required of the Supervisor?
 - (a) He/She will arrange a number of officiating tasks within the appropriate event group. This will be carried out with consultation and approval of the appropriate Chief Judge.
 - (b) He/She will assess the candidate's all-round proficiency in those allocated duties. If satisfactory He/She will complete one line (for one day) on the record card. In the "Event(s) Officiated Section" please indicate in which events he/she officiated, ie: High Jump & Pole Vault. "Under General Description of Duties" please indicate the duties carried out, ie: Bar Judge, recorder etc.
 - (c) If the result is unsatisfactory, the supervisor should not complete the card, but should advise the candidate of those areas which require improvement.
 - (d) Regional Officials Coordinators must make sure all event elements have been satisfactorily covered before an application is made for a list A Grading.
 - (e) Regional Official Coordinators do not have to keep any record of candidate's progress. The Card is the responsibility of the candidate and must be completed before an application for a list A grading can be made.
4. Event Group Elements

Group 1 Jumps:	long/triple jumps; high jump; pole vault.
Group 2 Throws:	discus; hammer; javelin; shot.
Group 3 Track:	judging/wind gauge; umpire; starting; timing/photo finish.
Group 4 Walks:	judging: event chief; disqualification board/recording.
Group 5 Outside Events:	start/umpire; judging/recording; timekeeping; course setup.
Group 6 Administration:	recording; seedings/draws; technical; competition management; announcing.
Group 7 Course Measuring:	calibration: measure: record/report.
Group 8 Athletes with a Disability:	all aspects of track; throws and jumps events as related to AWD competition.
5. A candidate may be assessed for more than one event within an event group, on a single day, by the same or a different supervisor. When this occurs, each supervisor should complete the card but within the same space for the same day.



ATHLETICS NEW ZEALAND

Officials Education Scheme Officiating Record Card for list "A" Candidates.

NAME _____

ADDRESS _____

NAME _____

POSTCODE _____

TELEPHONE (____) _____ MOBILE (____) _____

EMAIL _____

Throws, Jumps, Track, Out of Stadia, Walks, Admin, Course Measurement, AWD (please circle)

Instructions to Candidates

1. Practical proficiency requirements

Level A Groups 1 to 4 & 6. Pass the written exam and be competent in all event group elements, and officiate at least 5 competition days at a senior Centre level or above, covering the full range of elements.

Group 5. 5 competition days.

Group 7. Certify 5 courses, complete the appropriate documentation for each and forward with application for a list A grading.

Group 8. Evidence of service and experience with AWD events over a minimum period of 2 years.

2. It is the candidate's responsibility to arrange practical proficiency assessment at any competition, through an appropriate supervisor.

3. The appropriate section of the card must be completed at the end of each competition day.

4. When all requirements are completed, obtain from your Regional Officials Coordinator an APPLICATION TO BE CONSIDERED FOR LEVEL B or Level A form,

Complete and attach this officiating record card and return to your ROC for processing.



DAY	DATE	VENUE	NAME & LEVEL OF SUPERVISOR	INITIALS OF SUPERVISOR	EVENTS(S) OFFICATED	GENERAL DESCRIPTION OF DUTIES
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						