



## **CROSS COUNTRY AND ROAD RUNNING E-NEWSLETTER EDITOR**

The E-Newsletter Editor is responsible for the creation and distribution of a newsletter that will keep the Athletics Auckland Cross Country and Road Running membership informed about Centre and Club activities.

### *Responsible To*

The E-Newsletter Editor is directly responsible to the Cross Country Convenor or appointed person.

### *Responsibilities and Duties*

- Create an e-newsletter with relevant news, to be published every two months
- Inform people about results, events, and activities
- Provide information about Cross Country and Road Running
- Collate interesting articles, similar to the [Athletics NZ Club Chat Newsletter](#)

### *Knowledge and Skills Required*

- Strong organisational, editing, and written communication skills
- Ability to manage deadlines
- Experience in journalism or developing newsworthy content would be an advantage

If you are interested in assisting with this volunteer opportunity, please contact:

Dianne Craddock - Cross Country Convenor  
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