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AAI BOARD OF DIRECTORS MEETING

Thursday 8 August 2019, 7.00pm Athletics Auckland Office

Present: Murray McKinnon, (President), David Sim, By Phone (Chairman), Dianne Craddock, Jim Hogg, Bryce Hall, Peter Booker, Alex Radley, Raewyn Rodger (Secretary).

Apologies: Daniel Lewis, Glen Millen

Major Projects:

Strategy and Business Plan:

- Business Plan currently sitting with BH and DS who are setting KPI's and items that Sections can look at objectively over the new few years. To be tabled at September Board Meeting.
- DS advised one area to look at is the new Permit meetings introduced by IAAF which will affect events right around the country. Some Centers will struggle with Meets due to limited Officials. Auckland is currently able to field sufficient Officials which gives AAI the opportunity to look at holding more Permit meetings. BH asked if AAI could face the same problems. Paul Craddock and Lauren McClung continue to run programmes, and where they are putting good numbers through courses, a lot are only interested at club participation level only. The Board again discussed options and how to get more Officials to Saturday meets.
- Board also discussed Marketing and the new McKinnon Shield programme currently being promoted. AR asked what has previously been spent to promote events etc. JH advised that all Spending around Marketing would need to be budgeted and planned for, and AAI would need to see a return for money. Marketing should always be off the back of good communications. AR advised an initiative called "Google Not for Profit" which gives Credit to spend as advertising. Depending on the amount this could be shared amongst clubs. AR will look into how this can be applied for. Discussion points centered around the pride of representing Auckland at Nationals Championships, and the ongoing drop off of membership during the teenage years. BH enquired about AAI newsletters, the last time AAI put out a newsletter they employed a Marketing Officer.

Risk:

- Code of Conduct document forwarded to Board Members. To date two have signed and returned.
- Conflict of Interest Register forwarded to Board Members



Herb Towers Track, Mount Smart Stadium
51 O'Rorke Road, Penrose, Auckland, New Zealand

ANZ Updates:

- The ANZ AGM was held at 4:30pm on Saturday 3 August in Wellington, following the Athletics New Zealand Club Connect Conference. MM gave an overview on the AGM. Peter Pfitzinger has now been confirmed as the Permanent CEO of ANZ and reported on a healthy financial 12-month period. No Life Membership nominations and no remits forwarded for discussion.
- Election of Office Holders: New Patron Sir Peter Snell, President Joan Merrilees, Board Appointments Panel, Club Appointee Dianne Rodger, Board Member appointed by the Board Appointments Panel, Brent Robinson, Further position elected on recommendation of the Board Appointments Panel – Roger Carruthers. Arthur Eustace Coaching Award – Lance Smith. Merit Award – Dianne Craddock (AAI Board Congratulated Dianne on this award). Copy of Long Service Awards to Auckland Officials attached to these minutes.
- Club Connect Conference had a Community emphasis with several clubs throughout the country sharing their successes. One of these clubs was Papakura who spoke about the Coaching Programme they have in place which is attracting athletes
- There was also a Grant Presentation from Lion Foundation which gave a very beneficial insight into the dos and don'ts around funding applications.
- New Coach Development Leader at ANZ Bejan Abtahi spoke about developing the Coach Education and Accreditation programmes going forward, with new Community Coach initiatives to cater for parent coaches who only coach at Junior club nights. Each club is eligible for 4 free Coach online applications (which includes completing a Sport NZ Safe Sport Module, a Drug free module and being Police vetted), thereafter cost is \$8.50 each.
- ANZ is also having discussions around Secondary Schools becoming clubs.
- MM advised that the ANZ 2020 AGM and conference will be held with the NZ Road Championships in Auckland at Pulman Park, Papakura

Mt Smart:

- BH reported on meeting at AAI Office 24/7/19 between Paul Nisbet and Steve Ironside from RFA and himself and MM regarding Auckland's Major Outdoor Stadium Strategy and AAI as a Stakeholder at Mt Smart #2 Arena. BH and MM commented that it was a very positive meeting. MM will confirm to Paul Nisbet on minutes forwarded.

Confirmation of Previous Minutes:

- The minutes of 11/7/19 were accepted.

Moved JH Seconded BH, Carried.

Matters Arising:

Coaching Role:

- Nil to Report – to be discussed at Monday T&F Delegates Meeting. Any further go forward would require Grant Funding which would require a written Employment Contract.

Correspondence:

In:

- General Admin Correspondence
- Grant Application Four Winds – NZ XC Championships - Approved.
- Final ANZ AGM Information
- RFA Major Outdoor Stadiums Strategy

Out:

- Club Information XCR and upcoming T&F Seasons

Financial Management:

Monthly Financials: 1/7/19 – 31/7/19 Financial Statements passed.

Moved JH, Seconded MM, Carried.

- RR will produce Actuals to Budget for next Board Meeting and check time frames of Grant funding from NZCT and Foundation North. No further funding applications can be submitted for Event Coordinator and Coaching Wages until Contracts have been extended.

Reporting: Office/Development/Sections:

Coaching Report: Tabled.

- BH conducted Contract review with Neil and discussed bringing Contract dates in line with future grant funding proposals. Topics covered were broadening role to cover equipment maintenance and Club H&S. Aspire Academy Programmes are continuing with all costs covered. As per previous minutes they discussed catering for athletes who have already attended programmes by providing a Beginners and Advanced option. DS voiced an option of providing an Aspire programme for master's Athletes. Neil voiced concern about the availability of Coaches to help at both Aspire and JW FOD's programmes during the week. Options as discussed in previous minutes are the use of University Students studying sport, Auckland Regional Coaching Programme (South Auckland Clubs are utilising this well) but limited from other Auckland Clubs. DC will discuss this option at Hub meeting next Wednesday which will also have ANZ Staff attending. They also discussed the benefits of going out to the clubs rather than them coming to the office which Neil already does. David thanked Bryce for conducting review with Neil

Junior Report: - August Mins not forwarded.

XCR: - July Mins forwarded to Board

- NZ XC Champs: DC voiced disappointment at athletes committing to Championship events. She was very pleased with the athletes who were selected and travelled with the team. The Auckland Team had some good performances with master's athletes taking individual medals in the 5-year grades. Other medals were Gold in SM, Silver and Bronze in the U18W. Team medals - U18W 1st, U20W 2nd. SM 3rd (with same points as 2nd). Team supported each other during the races. DS thanked Dianne for her efforts as Team Manager. MM advised Ben Oxford and Amy Hurly also won U12 grades.
- DC gave an update on Auckland and NZ Road Championships events. Information for both events is now on AAI and ANZ websites.

Track & Field: - No August Mins as meeting not until Monday 12//8/19

- PB advised PV cover has now been bought back to Mt Smart. Ply needs to be fixed to last 1/3 of frame. Canvas now slightly too small to fit completely over frame.

General Business:

- PB mentioned News item of population/new housing expansion in Auckland over the next 25 years. There will be a need to address new clubs in these areas at some point, whether this be a joint ANZ/AAI initiative to encourage this.

Meeting closed 9.04pm

Next Meeting: 12/9/19