

AAI BOARD OF DIRECTORS MEETING

Thursday 12 September 2019, 7.00pm Athletics Auckland Office

Present: Murray McKinnon, (President), David Sim, By Phone (Chairman), Dianne Craddock, Jim Hogg, Bryce Hall, Peter Booker, Alex Radley, Daniel Lewis, Raewyn Rodger (Secretary).

Apologies: Glen Millen

Major Projects:

Strategy and Business Plan:

- BH and DS tabled draft Business Plan aligning our initiatives and expected outcomes for the coming 5 years following on from the published Strategic Plan. It includes information on the Initiative/Outcome-KPI/Time Frame/Section. Board Members asked to review and report back with comments or thoughts. The idea behind the Business Plan is that it replaces the previous 4-page Business Plan and the 11-page Auckland Plan.
- Marketing: AR reported on the work he has been doing around a Marketing Plan and while he has been investigating possibilities in this area they are currently not ready to be posted online. The Board discussed Website initiatives for marketing but with new website still to be finalised, this will be put on hold (see ANZ Updates). He advised good Facebook posts/photos with positive feedback. Will look to profile Auckland Athletes attending the World Athletics Championships in Doha 27/9/19 - 6/10/19 and sees this as a good step forward. DS advised previous Board Member comments that this also needs to include club athlete profiles as well as Officials and Coaches. He is currently putting together the Google Grant application.

Risk:

- Code of Conduct forms signed and returned to office for filing.
- Conflict of Interest Register: Nil forms to date

ANZ Updates:

- DS is to meet with Hamish Meacheam from ANZ to discuss RJT delivery to schools via Kiwi Sport funding through Sport Auckland. This is currently being picked up by ANZ with the possibility that AAI would take it over. This fits in with what Neil Bartlett is currently doing in the School environment with JW FOD. DS will report back to the Board after

discussions with Hamish.

- Newly employed Coaching Manager has resigned to take up a position overseas.
- ANZ are currently in the process of having their office space enlarged
- ANZ have booked the Athletes Lounge at Mt Smart for a Regional Development Road Coaching Workshop on Sunday 29 Sept.
- Website: Board discussed email from ANZ asking if AAI would be interested in being included in Grant application for new website development. DL and AR commented on proposals put forward to ANZ and Board asked RR go back to ANZ to confirm which options the grant funding would be applicable for and time frame for submitting funding application. RR to come back to Board via email after confirmation of above.

Mt Smart:

- RR attended Tenant's Meeting at Mt Smart Wednesday 11/9/19. Capital Projects/Maintenance Works currently under way: Upgrade of Arena Lighting nearly completed. Paid Parking Installation will be taking place on 19/20th September 2019 in the O'Rorke Athletics Car Park. Athletics personnel will not be charged for parking, but people using the car park during the working week (apart from School traffic) will be charged.
- RR asked about the possibility of using stadium Wi Fi in the Athletes Lounge for Results. Currently working through arrangements and payment of same.
- RR asked if Mt Smart could look at the drainage at the back of the #2 stand. During big rain falls this collects and moves into the stand seating. It is also an influence on the bottom Gear Shed with water issues.

Confirmation of Previous Minutes:

- The minutes of 8/8/19 were accepted.

Moved MM Seconded JH, Carried.

Matters Arising:

Nil

Correspondence:

In:

- General Admin Correspondence
- Grant Application AAI Centennial Trust approved – awaiting TD maturity
- Aktive Newsletters
- Community Leisure Management (CM) Breakfast invitation
- Mayoral Debate Alex attended. Aktive gave talk on Auckland being short on people exercising which gives scope for athletics to engage.
- JW FOD advice new logo.

Out:

- Club Information
- XCR NZ Road Championships Info
- XCR Auckland Road Relay Info
- Grant Applications – T&F Pub Charity and AAI Centennial Trust
- Reconciliation XCR Grant Four Winds
- School Athletics Info

Financial Management:

Monthly Financials: 1/8/19 – 31/8/19 Financial Statements passed.

Moved JH, Seconded BH, Carried.

Budget to actuals sent out to Board during month.

Reporting: Office/Development/Sections:

Coaching Report: Tabled. Staff Review completed as per previous Board Mins.

Competition Coordinator Report: Tabled. Staff Review for Fiona now completed. Board discussed reviews and contracts. Once new Contracts have been completed and signed Grant Applications can be forwarded. RR reiterated that this can not proceed until current Grant funding is reconciled during October.

Junior Report: - Sept Mins not forwarded. GM meeting apology

XCR: - August Mins forwarded to Board

- NZ Road and Walk Championships hosted by Auckland at Bruce Pulman, Papakura Sunday 15/9/19. DS thanked LOC for their hard work towards these championships. AAI Life Members have been invited. MOU for championship events was discussed and Board agreed that the MOU is between ANZ and LOC rather than Board, with updated reports given to the Board along the way. Guidance to be given to IP 12/13 LOC as they will be new to the process.
- Auckland Road Relay at Mt Smart on Saturday 21/9 has now been cancelled due to last minute cancelation of #1 Arena for pack in for Woman's League game on Sunday 22/9. Email has gone out to clubs giving alternative options which Dianne advised to Board. May still go ahead with Prize Giving in JW Lounge on the 21/9. Decision to be made at XCR Delegates Meeting Monday 16/9/19.

Track & Field: - September Mins forwarded to Board

General Business:

- DL asked that with T&F spending money on new equipment should he check with the Children's Section about investing in this. RR to update Asset Register which was last updated after WMG. XCR have purchased a new Dias from Hart Sport. DC asked if other sections would like to contribute.
- PB advised the IAAF Sir Graham Douglas International Meet on Sunday 23/2/19 is currently in the process of getting a LOC organised. Preparations under way.

Meeting closed 8.20pm

Next Meeting: 10/10/19