

AAI BOARD OF DIRECTORS MEETING

Thursday 14 May, 2020 7.00pm by Google Meet Online Meeting Room

Present: David Sim, (Chairman), Dianne Craddock, Jim Hogg, Bryce Hall, Daniel Lewis, Alex Radley, Raewyn Rodger (Secretary).

Apologies: Glen Millen, Murray McKinnon, Peter Booker

DD welcomed everyone to the Google Meet Online Board Meeting and acknowledged that MM and PB were apologies only due to not being able to connect to the online Meet Site. The general consensus of using online platforms for meetings is that while it meets a need, face to face is the preferred norm.

Risk: (Including XCR Update)

- DC advised that with the reduction to Level 2 the XCR season still remains on hold due to the 10 person grouping regulations. Section has discussed running events in waves, stretched out over the day but even this would not be able to happen until regulations allow for groups of at least 100. JH queried that we should be looking at what we can do and not what we cannot and start planning along this scenario. BH ventured that once children stop doing a sport for a period of time it is harder to entice them back again.
- RR has spoken to the Council around the Barry Curtis Park booking for 6/6/20. After consultation of the XCR Calendar this date has been pushed out to the 20/6/20 with a view to allowing more time for regulations to move. Long Bay Reserve has also been booked for 27/6/20 if allowable. ANZ have advised that NI XC Champs in Taupo have been cancelled on 4/7 which would also free up another date.
- DC is also waiting to hear ANZ updated plans around NZ XC champs before making any further travel arrangements.
- The financial risk factors lie predominately within the Board which pays the wages of the three current employees. Competition Convenor and Coach Manager Wages grant application is on hold until Grant Trusts once again start allowing applications. Office Manager role is made up of Admin Levies from the three Sections and Registration Income. While there are a small amount of Registration fees coming in this will not increase until there is clarity around when athletes can race. AAI will apply for the next round of the Wage Subsidy out in the Government Budget announced today, and await ongoing news on number regulations prior to making any further decisions.
- The AAI Gym and Bottom Gear Shed are not managed by personnel on site so the ability to

wipe down and clean all equipment after use has meant we are unable to open up either the gym or the bottom gear shed for the immediate future. DS will ask Neil if he would be willing to do this to enable athletes to use. It would need to be set up on a booking basis to remain within Government Regulations.

AAI AGM:

- Two Board Member vacancies become available for election/re-election at the AGM on 23/7/20. A timeline along with Officers/Merit nomination forms and a call for any Remits or Notices of Motion has been forwarded out to clubs.
- T&F, XCR and Junior Sections also need to select Convenors and any other Office Holders for the upcoming year.

ANZ Updates: Website Update: AAI Website now up and running.

Mt Smart:

- Mt Smart position now that we have moved into Level 2 is that all casual activity on the athletics track can occur without contact tracing. Organised activity with coaches and multiple athletes should have contact tracing in place and that will be the responsibility of the organiser (presumably the coach).
- Arena 2 will be open to the public for athletics use outside of booked activity, including 24 hour pedestrian access via Beasley Lane. Mt Smart will have signs up reminding people of social distancing and hygiene requirements. The water fountain will be covered to remove that risk area.
- Paul Craddock, Neil, RR and Hayden Rodger took down second Discus Cage and put nets and HJ gear away for the Winter Season.
- Senior T&F Calendar has been forwarded to Mt Smart. Junior Committee have yet to confirm their dates.

Confirmation of Previous Minutes:

- The minutes of 9/4/20 were accepted.

Moved JH Seconded DL, Carried

Matters Arising:

- Athlete Incident at Auckland Champs. DS gave a short update in committee.

Correspondence:

In:

- Covid19 Correspondence from RSO's

Out:

- Club Information around Covid19
- XCR updates to all athletes on Database
- AAI AGM information out to clubs
- Email to engage Auditor

Financial Management:

Monthly Financials: 1/4/20 – 30/4/20 Financial Statements passed.

Moved BH, Seconded JH, Carried

- Preparation of EOY Accounts. Actuals to Budget as at 30/4/20
- Sport NZ Community Resilience Fund available for admin costs from April - June. Application Form now available.
- AR will look into sponsorship through Banks and Fonterra.

Major Projects:

Marketing:

- AR gave a report summary for April and advised that a review of past month showed good uptake for Historical “Flashback” U-tubes and Quizzes uploaded by Anthony and Tony. Rising Star posts, Technique videos and a Sunday Post from Sports Lab have also been well received.
- He noted improvements being worked on. Lack of photos and planning for uploading posts at relevant times. Facebook graphics being introduced to improve awareness of events such as GP races and McKinnon Shield.
- BH asked that athlete posts also include those who have been in the sport a number of years and not just Rising Stars. DC also asked that Officials be included in facebook profiles.

Competition Coordinator/Coach Manger Reports: Tabled.

Section Minutes:

T&F

- April Mins tabled
- As per T&F Minutes: At Junior Request to separate the Auckland T&F Championships T&F Section Reviewed and discussed the Auckland Championships. There were points raised regarding the Stadium, Grades, Call Room. Everyone had the chance to have their opinion. The feedback questionnaire was circulated prior to the meeting.
- A vote was held, and the following is recommended to the Board of Directors – Athletics Auckland
- Recommendation to the Board That the Auckland Championships go back to separate Championships. Both sections would like a discussion over the grades for the Championships. Suggested grades were
 1. U14, U16, U18, U20, Open, Masters a. U14 & U16 have selected events only – i.e. Events not held at Children’s level b. U14 – a minimum age would need to be decided
 2. U16, U18, U20, Open, Masters a. U16 have selected events as above b. Or U16 have a full Championship – minimum age of 13 in the year of competition
- AAI Board approved Championships be divided into Junior/Senior with age groups to be worked through between both Sections.

XCR:

- March Mins tabled. Discussed under Risk.

Junior:

- Nil Report. Due to end of season and lockdown there has been no communication from the Junior Section. DS to check with them moving forward.

General Business:

- At the request of the major NZ sports codes Sporty have now turned on the iDMe QR Code scanner module for sports organisations, clubs and schools in New Zealand. It lets sports administrators use a smartphone or iPad as a QR Code scanner that can instantly read in the contact details of anyone with an iDMe personal QR Codes on their phone (or printed on paper). DL to follow up and contact Hamish at ANZ who are also interested.
- BH reiterated that Section Convenors need to forward reports through for Annual Report.
- DS reminded Section Convenors they need to be addressing and progressing with actions around the Business Plan.

Meeting closed 9.15pm

Next Meeting: 11/6/2020