



## **AAI BOARD OF DIRECTORS MEETING**

**Thursday 11 August 2022 7.00pm, via Google Meet**

**Present:** Murray McKinnon (President), David Sim, Bryce Hall, Jim Hogg, Dianne Craddock, Paul Craddock Temporary Convenor Role for T&F, Jim Hogg, Leigh Keefe, Raewyn Rodger (Secretary).

**Apologies:** Fano Asiata

### **Appointment of Board Chairman:**

MM (President) chaired the meeting until appointment of Board Chairman following AGM.

- JH nominated DS, seconded PC  
BH asked that his name be put forward, seconded DC  
DS withdrew his nomination. BH was therefore named as Chairman of AAI Board for the next 12 months.

The Board acknowledged the work DS has done as Chairman. DC asked that DS continue with the work he has been doing with ANZ which will be ongoing in the short term. BH asked that DS chair the remainder of the Board meeting before he takes over chairing the meetings from next month.

### **AAI AGM: 28/7/22:**

#### **Appointed Board Members**

- **Board of Directors:** Re-elected David Sim, Bryce Hall.

**Appointment of President:** One Nomination Received.

- Board recommended Murray McKinnon Elected

**Appointment of Treasurer:** No Nomination Received.

- Board recommended Jim Hogg Elected

**Appointment of Auditor** No Nomination Received

- Board recommended JSA Audit Ltd. Elected.

- **Appointment of Solicitor:** No nominations, Position not filled  
Seconded as necessary.

### **Risk:**

- **AAI Business Plans.** Now with the three sections to work through.
- **Covid Recovery (Club Engagement) Project:**
  1. Proposal from Halo Sport was tabled as a Marketing tool to work with AAI and clubs to develop a marketing plan that drives registrations up in the 2022/23 season and moving forward. The proposal has been split into four tiers with the cost increasing per each phased approach. With a budgeted figure put aside of up to \$15,000 the Board discussed the Pro's and Con's of using an external company expertise approach opposed to inhouse staff. The marketing plan could be used as a template moving forward for staff to pick up

on. To date Neil has contacted and spoken to smaller Junior clubs to ascertain their needs to the lead up to the summer season starting in October. He also put together an action plan of tasks that was tabled at meeting, (JH acknowledged the work that Neil had done in putting this together). He would also like to see more detail in the Halo proposal. PC to contact ANZ (Fiona Maissey/Hamish Meachem) and get more detail around the ANZ club engagement plan.

2. Board to meet again in a week to discuss outcome of more detailed Halo proposal, Merging ANZ and Neil's plan and a decision moving forward around direction and implementation.
3. Junior Section will be going ahead with their Club Development workshop at Mt Smart on the 28/8/22, run by ANZ.

**Board Went Into Committee at 8.03pm**

**Board Came Out of Committee at 8.38pm**

**ANZ Updates:**

- ANZ AGM/Connections Conference Saturday 3/9/22 followed by the NZ Road Championships on Sunday 4/9/22. MM will represent AAI. DC and PC will also be in Wellington for the Road Champs and will be attending the AGM.
- Clubs have been invited to new Game Day membership platform online webinars 9/8 and 17/8. These webinars will be run by Game Day and will go over key areas of the platform most key Club/Centre personal will use on the new registration database.

**Mt Smart:**

- RR and MM attended Tenants Meeting 28/7/22. Go Karts business are taking over the Supertop area (contract for 5 years), They will be operating by the end of August.
- Mt Smart are looking to upgrade the deck above AAI bottom Gear Shed. This will result in major repairs/replacement of bottom gear shed needed.
- PC has spoken with Mt Smart around the track upgrade. With a couple of issues still being worked through the final timeline to start the project is still to be confirmed. This should be known by the 31/8/22. Mt Smart have also passed on their summer season concert schedule. Will await project timeline confirmation before checking on Pack In/Pack out dates around concerts and calendar.

**Confirmation of Previous Minutes:**

- The minutes of 14/7/22 were accepted.

**Moved BH, Seconded MM, Carried**

**Matters Arising:**

- Tanya Kaur has now been employed in the SDO/SMO role.

**Correspondence:**

**In:**

- ANZ AGM Information
- ANZ information on new Game Day Database platform
- Four Winds Grant Application XCR - Approved

**Out:**

- Club Emails – XCR info
- Grass Roots Grant Application – Hammer Cage
- Final AAI AGM Papers
- AAI AGM Minutes

**Financial Management:**

**Monthly Financials:** 1/07/22 – 31/07/22 Financial Statements passed.

**Moved JH, Seconded MM, Carried**

**Reports:**

**Reports from Event Coordinator and Coaching Manager tabled.** DS advised he was a little concerned about the amount of work Fiona will need to do on the new Game Day Upgrade as she has to start from scratch with EOL events. Would like this queried with ANZ.

**Reports from Sections.**

**XCR.** July Minutes tabled

- DC advised that while they have had to cancel this year's proposed extra Road Event (insufficient time to find a venue), they are going through the process of seeking approval to hold an event in the 2023 season at the Naval Base in Devonport.
- The Auckland Road Relay Champs/Prizegiving has been changed from Saturday 10/9 to Sunday 11/9 at Mt Smart due to league/Concert events taking precedence.

**Junior** August Minutes tabled

- PC asked LK why the Junior minutes documented that no Junior Representative has been in attendance at Senior T&F meetings when calendar events are discussed and dates applied, when both LK and Stephen Holmes are in attendance at these meetings. The current calendar has both Senior and Junior events added and is just awaiting confirmation from the Junior Events committee on their preferred dates and also WA commitments so both Junior and Senior events can work around each other. LK was not present at the last Junior Meeting, will enquire at next month's meeting.

**Track & Field.** August Minutes tabled

**General Business:**

- JH would like to see a decision made by Mt Smart around the track upgrade asap as not only club events, but school events will be affected, and this will reflect on financials.
- PC reiterated and thanked DS for the work he has done behind the scenes as Chairman. DS advised he is happy to help Bryce as he settles into the role.

**Meeting closed 9.13pm**

**Next Meeting: 8/09/22**