



## **AAI BOARD OF DIRECTORS MEETING**

**Thursday 14 October 2022 7.05pm, via Google Meet**

**Present:** Murray McKinnon (President), Bryce Hall (Chairman), David Sim, Jim Hogg, Dianne Craddock, Paul Craddock Temporary Convenor Role for T&F, Jim Hogg, Leigh Keefe, Fano Asiata, Raewyn Rodger (Secretary). Murray McKinnon (President) present from 8.15pm

### **Apologies:**

#### **JW Field 5 Development Proposal:**

- Neil (Coaching Manager) sent through a proposal to the Board regarding developing Field 5 into a Field training area. Board discussed that any development of this field would need to be a Mt Smart initiative. There is still a lot of drainage and historical underground issues connected with this field that need to be addressed and the Council is currently investing into the renewal of the #2 Arena Track (with the new Shot-Put area becoming chip based and all weather) as well as upgrading around the Officials Lounge area.

#### **Owairaka Club Collaboration with Auckland orienteering Club:**

- Owairaka Club are collaborating with Auckland Orienteering Club to get their members to join each other's clubs for the benefit of both. They have approached ANZ and are asking that AAI provide 50% off in registration fees to the Auckland Orienteering members for the remaining 6 months of the season. Board discussed that all Track & Field and Junior athletes register in September/October to enjoy all the benefits of a full summer season. Decision passed that they would be expected to pay as per all other athletes who register at this time of the year.
- ANZ has also been in discussions with Hibiscus Coast Athletics club who are also enquiring about nonpayment of registration fees to get the club back running. Board decision also that this would not set a good precedent for other Junior clubs.

#### **In Committee:**

- Board went into committee at 7.19pm. Board came out of Committee at 7.40pm

#### **Complaints Procedure:**

- BH asked that the Board discuss establishing a formal complaints procedure to be uploaded to AAI Website. After discussion it was also decided that this would also include a Code of conduct document for Officials/Spectators/Athletes. Passed unanimously.

#### **Email Correspondence:**

- Reminder for Sections to review Club/Delegate email addresses on regular basis and that use of BBC be used when emailing. RR to remind Section Secretaries to update.

#### **Club Engagement Plan:**

- LK advised 8 x Ribbon Days are on the calendar with the first on 5/11/22 through to 18/3/23. Athletes will be competing for a new trophy named after Dame Valerie Adams. With the timing of the Dame Valerie Adams movie about to screen over the upcoming weeks LK to liaise with Athletics NZ regarding their summer athletic advertising.

- Second ANZ workshop took place at JW Lounge on 25/9/22. Still to be covered Balance is Better and Safe Sport for Children. DC asked that Fiona Maisey be invited to the November Board Meeting to present prior to club presentation. BH to check availability with Fiona.

### **ANZ Updates:**

- BH reported on ANZ Centre Leaders Meeting. Lots of frustration around the new Gameday database. Gameday are confident that issues are being overcome.

### **Mt Smart:**

- As per September Minutes letter of appreciation sent to James Parkinson, Auckland Stadiums.
- PC reported on Track upgrade. Top layer has been removed and asphalt is currently being milled prior to moving onto drainage.
- Lighting: Poles are being water blasted prior to painting.
- Officials Lounge: Pathway down to track to be graded and asphalted with fencing to remain at bottom. Deck to be replaced. PC has had a further meeting with Stadium Project Managers for this project and relooked at timber beams in bottom gear shed and if they are tanalised. Decision still to be made on whether track gear shed will fit back into this space or placed beside which would need to follow distance specification from track lanes.

### **Financial Management:**

**Monthly Financials:** 1/09/22 – 30/09/22 Financial Statements passed.

**Moved JH, Seconded PC, Carried**

JH advised finances will need to be managed prudently. He also flagged further Wage funding applications during the next two months.

### **Reports:**

**Reports from Event Coordinator, Coaching Manager, SDO/SMO tabled and discussed.**

PC reported good feedback from Halberg staff about Auckland Officials and Officiating at this year's regional event. This event involves a lot of work for Fiona. Next event will be held in April 2023 and go back to a National Event.

**Reports from Sections tabled and taken as read.**

DC asked LK about Event specialist employed for IP's and Childrens events. Leigh advised this would be a part time job through ANZ.

### **Staff Reviews:**

- BH and MM conducted Staff reviews with RR/NB/FF. BH would like to see more people trained up on results systems as cover.
- NB queried the possibility of a work vehicle. After Board discussion it was agreed that the current best practice model is to continue with reimbursement of mileage costs when appropriate.

### **Confirmation of Previous Minutes:**

- The word "Not" added under General Business second line.
- General Business wording changed to Aspire Development Academy to celebrate 10<sup>th</sup> anniversary.
- The minutes of 8/9/22 were accepted.

**Moved MM, Seconded JH, Carried**

### **Matters Arising:**

- Draft Annual Report Plan. BH will send through draft during the next month.

### **Correspondence:**

**In:**

- Club Engagement Emails from Clubs (Account details)
- Emails from Gameday
- Club Seasonal Emails
- ANZ emails regarding Colgate Games
- Harbour Sports Excellence Award Nomination – Finalist
- Mt Smart updates on Track and Officials Lounge upgrade

**Out:**

- Club Engagement Emails to Clubs
- Reconciliation Trillian Trust Hammer Cage
- Emails re Gameday
- Thank you letter to James Parkinson Auckland Stadiums
- Colgate Emails and passwords to clubs
- Harbour Sports Excellence Award Nomination

**General Business:**

- PC advise the first T&F event to take place this Saturday 15/10/22 at Yvette Williams Track, Pakuranga.
- Gear has been taken over to Pakuranga Track to assist with McKinnon Shield Events. List of equipment taken has been check in by Errol Flynn.
- BH asked Board Members their feelings on having future Board meetings back in the office. Mixed feelings but consensus is that it would be beneficial to meet in person at some meetings. November Meeting to be in the office.
- BH to send through a link to Sport NZ Governance 101 Online Training and asked Board members to go online and complete.
- MM commented that at the recent Queensland 10000m Championships 4 competitors were disqualified for shoe violations. This is a timely reminder with T&F summer season coming up.

**Meeting closed 8.30pm**

**Next Meeting: 10/11/22**