



AAI BOARD OF DIRECTORS MEETING

Thursday 8 June 2023 7.00pm, via Google Meet

Present: Bryce Hall, (Board Chair), Jim Hogg, Dianne Craddock, Paul Craddock
Temporary Convenor Role for T&F, David Sim, Judy Revell, Raewyn Rodger
(Secretary).

Apologies: Fano Asiata, Murray McKinnon (President)

Board went into committee at 7.05pm. Board came out of committee at 7.26pm

2023 NI Colgate Games:

BH and Rodger Brickland met with Mt Smart Personnel again on Monday 29/5 and are just waiting for confirmation that the #3 Field by AAI Gear Shed will be available as a warmup field.

LOC met Thursday 1/7 at AAI Office. Mike Trathen has now taken the co-chair role alongside Rodger Brickland. BH has moved to the Treasurer Role.

Contents of MOU have been reviewed by a Lawyer which BH outlined to the Board. MOU is now ready to be signed and forwarded back to ANZ.

Health & Safety:

- PC tabled updates to H&S Plan and One Page T&F Safety Briefing up to 2025. Updates included the safety net functionality for the new Shot-Put area and wording around the throws warm up area at the competition site as well as inclusion of warm up sites outside of the arena. After Board discussion PC to update some minor word changes with revision again in June 2025.
- PC reiterated that the H&S event register is signed at all events. Register is located by the First Aid cabinet in the Athletes Lounge.

AAI AGM:

- Close off date for Nomination Forms for Board, Remits and Notices of Motion, and Merit Awards is 21/6/23.
- DS has compiled draft Annual Report and is just awaiting final Section Reports and audited Accounts. He will not include a Club registration breakdown this year with the issues around migrating athletes from the OneSport Technology site over to the Gameday site.

Mt Smart:

- PC reported on the final Contractual process prior to the #2 Arena Refurbishment being handed back to Mt Smart. He and John Phillips have this week completed a questionnaire which Athletics Canterbury used at the conclusion of the Nga Puna Wai Track construction at the behest of the Project team. Due to the inclement

weather during May track marking was affected. There remains a minimal amount to be marked, mainly hurdle markings on the backstraight. There is also a couple of issues with the Shot Put at the Office end and the Discus at the Tunnel area where the "D" area is not flush with the top of the rim. These will all be addressed in October 2023. PC concluded that the track renovations in conjunction with the new decking on the Athletes Lounge, new stairs leading down to the track, new lighting and refurbished fencing has given the athletic community a fantastic facility.

- Path to Track event to be held Sunday 11/6/23 to celebrate the opening of the refurbished track on the #2 Arena of Go Media Stadium Mt Smart. Free 4k fun run around the surrounding streets with kid's 60m, 400m & Long Jump events to follow afterwards.
- AAI letter of appreciation has been forwarded to Mt Smart and PC has put forward that the Board invites Mt Smart Staff and Dignitaries along to one of the first McKinnon Shield meets in October with an afternoon tea function. Dates of 7/10 or 14/10 to be confirmed.

Financial Management:

Monthly Financials: 1/05/23 – 31/05/23 Financial Statements passed.

Moved JH, Seconded PC, Carried

- JH happy with final 2023 years accounts with registration numbers climbing back to post covid era.
- He made mention of the fact that the Hammer Cage expenses have been put through as an asset and added to the Asset Schedule. Track & Field show the income, but the expense will be depreciated over 5 years which does have the effect of increasing their income for this year without the corresponding expense.
- Track & Field were fortunate to have received grant funding from three Trusts for this asset (Trillian Trust, Grassroots Trust, and Foundation North), however the majority of the funding from Foundation North was not required and an application to repurpose these funds to an Equipment Shed and further equipment has been lodged.
- 2023/24 Budget to be tabled at July meeting to be presented at AGM.
- Audit is currently taking place.

Reports:

Children's June Minutes Tabled:

XCR May Minutes Tabled:

- Athletics Auckland Motion to apply to Four Winds Foundation Limited for assistance with Travel and Accommodation for an Athletics Auckland Selected Team to attend the NZ Road Championships on 10/9/23 at Palmerston North. The total amount requested is \$9,543.49 (Nine Thousand Five Hundred & Forty Three Dollars & Forty Nine Cents).

Moved Bryce Hall, Seconded Paul Craddock, Carried

- XCR Trailer has been stolen from outside Athletics Auckland Office. RR has rung Insurance Broker and requested Claim Forms for both Trailer and Contents. PC doing up a list of Trailer contents and obtaining replacement costs. Mt Smart are

checking through camera security footage for athletics car park to see if they can pick anything up.

- Teams Race 10/6/23. Gear to layout course to be borrowed from Pakuranga XC Section.

T&F June Meeting not until Monday 12/6/23

- NZ T&F Championships has now been confirmed at Newtown Park Wellington from Thursday to Sunday 14-17 March 2024.

Confirmation of Previous Minutes:

- The minutes of 11/5/23 were accepted.

Moved JH, Seconded JR, Carried

Correspondence:

In:

- Various Club Correspondence
- Review of MOU Colgate Games ANZ
- Mt Smart correspondence track relay
- Audit Questions
- AGM Nominations
- Insurance Claim forms XCR Trailer

Out:

- Club Emails – New Season/Various.
- 2022/23 Accounts to Auditor
- Mt Smart correspondence track relay
- Correspondence with Insurance Broker XCR Trailer and contents

Board Self-Review:

- Board Self review circulated to Board Members and BH has asked that all Board Members take the time to complete so this can be discussed at the July Board Meeting.

General Business:

- JH inquired how MM was recovering after replacement knee surgery. He had the surgery Wednesday 7/6/23 and is up and about and due to go home Friday.
- BH asked that an updated asset list be carried out. This will have to be done after the Gear Shed is emptied of High Jump/Pole Vault Mats.

Meeting closed 8.21pm

Next Meeting: 13/07/23