



AAI BOARD OF DIRECTORS MEETING

Thursday 11 May 2023 7.00pm, via Google Meet

Present: Murray McKinnon (President), Bryce Hall, (Board Chair), Jim Hogg, Dianne Craddock, Paul Craddock Temporary Convenor Role for T&F, Jim Hogg, Raewyn Rodger (Secretary). David Sim Joined Meeting 7.30pm

Apologies: Fano Asiata,

The Board acknowledged the passing of Peter Booker and noted their appreciation of the work he did for Track & Field and on the Board.

Board went into committee at 7.03pm. Board came out of committee at 7.29pm

2023 NI Colgate Games:

Rodger Brickland joined the meeting at 7.30pm. ANZ have sent through the Event MOU for hosting the 2023 NI Colgate Games at Mt Smart #2 Arena Friday 5/1/24 – Sunday 7/1/23, which has been circulated to the Board.

BH advised LOC positions filled:

Co-Chairs - Bryce Hall/Rodger Brickland

Secretary – Tanya Kaur

Treasurer – Mike Trathen

Contents of MOU discussed.

- Sub- Contractors need to be done through Mt Smart. BH and RB to have a further meeting with Mt Smart Personnel to confirm Stadium areas of use, parking, use of signage.
- Investigation into any Liability issues. Noted that recently purchased Gazebos are part of AAI and not to be included in budgeted figures. LOC to request budget from ANZ.
- Buy in from clubs around Volunteers/Officials. Officials Courses are running during end of May/beginning of June for any interested parties. Information on AAI Website.
- Board to have Centre Lawyer check MOU prior to being signed off by Bryce Hall/Rodger Brickland.

Rodger Brickland left the Meeting at the conclusion of Colgate Games discussion.

AAI Section Spending Policy:

- BH circulated draft Section Spending policy moving forward. Board discussed proposal and Bryce will make amendments prior to document distributed down to the Sections.

Health & Safety:

- PC advised that Mt Smart H&S plan needs to be relooked at with the new track about to be completed. Sub-committee of DS/PC to look at the current plan and update where necessary, particularly around the new Shot Put area. Updates to be ratified by Board at June Board Meeting.
- Board also discussed the need to make sure that the H&S event register is signed at all events. This could be the responsibility of the Chief Official at each Discipline or sent out with the Officials Appointments List and Officials bring with them to the event.

Athletics Podcast:

- Proposal to have Running Podcast uploaded to AAI Website. While the Board encourages any advertising of the sport they wish to stay independent of private endeavours.

AAI AGM:

- Timeline and Nomination forms have been uploaded to AAI Website and will be forwarded out to clubs 12/5/23.
- BH reminded Sections to have their reports to DS by the end of May for compiling of report.

Staff Reviews:

- Final two staff reviews have now been completed by BH and MM.

Board went into committee at 7.34pm. Board came out of committee at 7.38pm

Mt Smart:

- Tenants meeting cancelled last week as too many people away.
- #2 Arena Refurbishment – Track is now awaiting the Line Marker who has been held up with the weather. Hopeful that marking can start this weekend (13/5/23). Hammer cage and new fencing around new Shot Put area has now been erected. Refurbishment to Deck area of Athletes Lounge and steps leading down also being finalised.

Financial Management:

Monthly Financials: 1/04/23 – 30/04/23 Financial Statements passed.

Moved JH, Seconded MM, Carried

- RR has now passed the EOY accounts on to JH for final equity journals and Asset Schedule updates for depreciation.
- Final Budget to Actuals as at 30/4/23 tabled. Registration numbers are back to the 2020/21 season and the Board acknowledges all the athletes who have come back to the sport.
- Athletics Auckland Motion to apply to New Zealand Community Trust for assistance with Salary costs from 12/6/202 to 30/4/2024 for Coaching Development Manager \$27,081.12, Competitions Coordinator \$33,851.40, Sport Development Officer \$26,551.20 and Social Media Officer \$11,063.00. Total amount \$98,546.72.

Moved Bryce Hall, Seconded Jim Hogg, Carried

Reports:

Children's May Minutes Tabled:

- After a further request via Children's Minutes on GST of Gazebos, Board re-stated that while AAI consists of the Board and three sub-sections the AAI accounts are audited as one entity and GST is done as one IRD account under the Board. The GST for the Gazebos is therefore payable by the Childrens section.
- Children's Annual Meeting at present on the same night as the XCR meeting 15/5/23. BH to check if this can be held in conjunction with the next Children's Delegates meeting so there is no compromise on attending both meetings.

XCR April Minutes Tabled:

- XCR information on the Website now under one page with links to other relevant information. This has freed up a page that XCR will be utilised to positively promote XCR with news and photos from clubs during the season.

T&F Minutes Minutes Tabled:

- T&F Section would like to find a suitable way to remember Peter Booker – Discussions around a cup/event ongoing.

Confirmation of Previous Minutes:

- The minutes of 13/4/23 were accepted.

Moved PC, Seconded MM, Carried

Correspondence:

In:

- Various Club Correspondence
- MOU Colgate Games ANZ
- Responses for Junior Prize Giving

Out:

- Club Emails – New Season/Various.
- Reconciliation Wages Grant – Four Winds
- Reconciliation Hammer Cage – Grass Roots
- Reconciliation Gazebos – Trillian Trust
- Children's Prize Giving Invites
- AAI AGM Timeline

General Business:

- DC advised she has received 3 design options for the Trailer. She will forward onto the Board for comment prior to XCR Delegates Meeting Monday 15/5/23.
- Watercare is helping to educate the public about the Central Interceptor – a super-sized tunnel that will reduce wastewater overflows into central Auckland waterways – which is currently being built. They have an educational trailer that includes an immersive theatre experience, VR, and interactive games. The Watercare Central Interceptor Discovery Centre (WCIDC) has visited schools, community halls, parks, events and more to

educate and engage. It is important for locals to know what the Central Interceptor is, and how it will help the community and environment, especially since it's happening in their neighbourhood. [Check out our case study here for more information.](#) They would like to set up activations at XCR upcoming events, Board fine for this to go ahead and Dianne will email back with appropriate event dates.

- Judy advised the NZSS Team she Managed to Australia produced very good results.

Meeting closed 9.25pm

Next Meeting: 8/06/23