



AAI BOARD OF DIRECTORS MEETING

Thursday 10 August 2023 7.00pm, at AAI Office, Mt Smart

Present: Murray McKinnon (President), David Sim, Bryce Hall, Jim Hogg, Dianne Craddock, Paul Craddock Temporary Convenor Role for T&F, Jim Hogg, Judy Revell.

Apologies: Chris Day

Appointment of Board Chairman:

MM (President) chaired the meeting until appointment of Board Chairman following AGM.

- MM nominated Bryce Hall as Chairman of AAI Board for the next 12 months. No further nominations received.

Nomination then seconded by JR and carried. BH then chaired the remainder of the meeting.

AAI AGM: 20/7/23:

Appointed Board Members

- **Board of Directors:** Elected Chris Day, Judy Revell.

Appointment of President: One Nomination Received.

- Board recommended Murray McKinnon Elected

Appointment of Treasurer: One Nomination Received.

- Board recommended Jim Hogg Elected

Appointment of Auditor No Nomination Received

- Board recommended JSA Audit Ltd. Elected.

- **Appointment of Solicitor:** No nominations, Position not filled
Seconded as necessary.

Board Code of Conduct:

To be discussed at September Board meeting.

Anti-bullying Policy & Integrity & Ethical Conduct Policy:

Initial discussion around the draft policies circulated. A fuller discussion will occur at the September meeting. BH to provide a shared online document editable by Board members.

Action Point: BH

Strategic Plan and Business Plan Review:

Discussion around the review and update of the Strategic Plan and Business Plans. Matters for consideration:

- Internal or external process.
- Are there specific parts of the current Strategic Plan that need updating?
- Align with ANZ Strategic Plan.
- Further discussion at the September meeting.

Co-opting Board Members:

Discussion around the potential work that the Board needs to get through over the next 12 months and the desirability of co-opting up to 2 additional board members. Two potential names were discussed and the Board agreed that there was merit in considering both. BH to contact both people.

Action Point: BH

ANZ Updates:

Both MM and BH separately met with the new ANZ CEO Cameron (Cam) Mitchell. BH to invite Cam to join an AAI Board meeting (potentially October).

2023 NI Colgate Games:

- LOC met Thursday 3/8/23. List of Roles to be distributed to clubs in September.
- Opening ceremony currently planned for the Thursday evening as opposed to the usual Friday morning before the first events begin.
- Athletics Auckland Inc. Motion to apply to the Maungakiekie-Tamaki Local Board to partially cover the operational costs of the opening ceremony of the North Island Colgate Games hosted by Athletics Auckland at Go Media Mt Smart #2 Arena 5th/7th January 2024. The total amount requested is up to \$10,000.00 (Ten Thousand Dollars).

Moved Bryce Hall, Seconded David Sim, Carried

- Two finish line camera's need to be sent to Australia to be recalibrated before the start of the summer track and field season. Approximate cost of \$AU2000 plus cartage and insurance per camera. Approximate total cost of \$6,000. Agreed that this would be split one third Board, one third senior T&F and one third junior T&F.

Motion: The AAI Board agrees to fund one third of the total cost to have the finish line cameras recalibrated.

Moved Paul Craddock, Seconded David Sim, Carried

AAI Website:

BH asked that if anyone wanted to update their bio information on the AAI website, to send this to Raewyn.

Draft Annual Workplan:

Draft annual workplan circulated. Date for AAI fee setting to be reviewed to take into account ANZ dates. DC suggested adding Grant funding dates. An indication of these dates to be provided to BH for inclusion.

Action Point: DC & BH

Board Went Into Committee at 8.30pm

Board Came Out of Committee at 8.50pm

Motion: The AAI Board endorses the use of the photographs of Peter Booker and Ross Hoggard on the front cover of the 22/23 Annual Report as they have given a combined 120 years of service to the sport across all age levels.

Moved Paul Craddock, Seconded David Sim, Carried

Financial Management:

Monthly Financials: 1/07/23 – 31/07/23 Financial Statements passed.

Moved JH, Seconded MM, Carried

The Board discussed the approval of the insurance claim for the stolen XCR trailer and equipment. The Board agreed that purchase of the replacement equipment would be exempt from the Board Section Spending Policy as it is replacing stolen equipment.

Motion: The AAI Board approves that the purchase of replacement equipment for the XCR section shall be exempt from the Board Section Spending Policy requirements.

Moved DS, Seconded MM, Carried

Board discussed request from Coach Manager for funding for equipment for the gym.

Motion: The AAI Board approves funding of up to \$1,500 to spend on new equipment for the gym.

Moved MM, Seconded JH, Carried

Board discussed request from Coach Manager for the purchase of a vehicle for staff use (including sign writing) when visiting locations. The Board will explore potential sponsorship opportunities around the provision of a vehicle.

Confirmation of Previous Minutes:

- The minutes of 13/7/23 were accepted.

Moved JR, Seconded MM, Carried

Reports:

Children's August Minutes Tabled:

XCR July Minutes Tabled:

T&F August Minutes Tabled

General Business:

- DS mentioned the proposal from Go Media for sponsorship. Agreed that this should be discussed with Go Media to determine what is available.
- BH mentioned the desirability of working through a Club Engagement Plan similar to the 22/23 pre-season. Possibility of taking to individual club committees as opposed to a single event. Feasibility to be worked through.

Meeting closed 9.25pm

Next Meeting: 14/09/23 in person