



AAI BOARD OF DIRECTORS MEETING

Thursday 14 September 2023 7.00pm, at AAI Office, Mt Smart

Present: Murray McKinnon (President), Bryce Hall (Chairman), David Sim, Jim Hogg, Dianne Craddock, Paul Craddock Temporary Convenor Role for T&F, Judy Revell, Chris Day, Raewyn Rodger (Secretary)

Board Code of Conduct/Conflict of Interest:

BH outlined Code of Conduct obligations for Board Members Board Term as specified in the AAI Board Code of Conduct document and asked for any comments. Item 1 was queried that wording "If appropriate" be changed to "The Chairman will then brief the Board". Accepted by Board with minor word changing.

The Board also discussed that all decisions reached by Board Members will then be voiced as a collective decision by Board Members. All board members agreed to be bound by this.

Anti-bullying Policy & Integrity & Ethical Conduct Policy:

The Board discussed the integrity and Ethical Conduct Policy and Prevention of Harassment, Bullying and Discrimination Policy. BH advised documents were drafted after researching other sports similar policies online. Draft copies do not refer to Spectators/Visitors responsibilities. This may be covered under ANZ Rules. Board Members to peruse both documents and report back at a Special Board Meeting online set down for 26/9/23.

Action Point: Board

Strategic Plan and Business Plan Review:

Further discussion around the review and update of the Strategic Plan and Business Plans.

BH asked Board Members thoughts on three processes for consideration:

Review and Update done via:

1. Internal Board only input
2. Board plus interested Section Delegates input.
3. Fully public input from affiliated clubs and members.

Following comments were made:

- A more detailed and club-based input comes within the Section Business Plan and the Strategic Plan comes within Board Governance.
- Open up for club/athlete feedback.
- Working with an outside sporting body e.g. Sport Auckland to provide balance and inclusion of clubs/athletes.
- Sections verses following the four Pillars already aligned in the Strategic Plan.
- Asking Section Delegates to share with their clubs and come back to Section meetings with information.
- Develop a questionnaire to send out to enable people to respond in lieu of having to stand up at a public meeting.

Board decision to set up a Sub-Committee to be chaired by JR with CD and JH. To prepare a survey with 10 questions for Strategic Plan update from 2024 and report back at Special Board Meeting 12/10/23. Questionnaire would then be forwarded out prior to the end of 2023.

Board Went Into Committee at 7.45 pm
Board Came Out of Committee at 7.48pm

Co-opting Board Members:

Co-opting 2 additional board members. BH contacted the 2 potential names Board discussed at the August Board meeting, one has declined.

The Board moved to co-opt Julia Ratcliffe onto the AAI Board up to the 2024 AGM

Moved MM, Seconded DS, Carried

The Board also discussed co-opting a younger person (with no voting rights) onto the Board as part of a succession plan or creating a Teen Athlete Table with a chosen Representative coming to Board Meetings.

AAI Constitution: The Board may co-opt two Directors under Rule 6.7.

Rule 6.7: Appointed Directors: The Appointed Directors will be appointed by the President and the Elected Directors following their election under Rule 6.6. An Appointed Director may be appointed by the Board on such terms and conditions and for such period of time as is specified in the appointment but no appointment may be made for a term expiring later than the Annual General Meeting next following the appointment.

ANZ Updates:

The 2023 Athletics NZ Connections Conference and 136th AGM was held Saturday 9/9/23 in Palmerston North. MM read out the Election of Office Holders:

Patron: Sir John Walker

President: Sharee Jones

Vice-President: Andrew Stark

Board appointments panel – Club appointee: Alan McDonald

Board members: Cameron Taylor, Jo Sullivan, Ian Olan, Courtney Ireland, Gen Macky, Catherine Rossiter-Stead, Dr Chris Tooley

Merit Awards: Karen Gillum-Green, Sharee Jones, Daniel Reese, Criss Strange, Debbie Strange

Life Membership: Rodger Brickland, Kevin Jago, Dianne Rodger

- The AAI Board congratulates Rodger Brickland (Eastern Athletes) on his Life Membership.

MM/BH/DC/PC gave a review of the Connections Conference.

ANZ CEO Cameron (Cam) Mitchell has been invited to join an AAI Board meeting in November.

2023 NI Colgate Games:

- BH advised that the LOC is bound by Go Media Mt Smart's contractual obligations to use St John's and Red Badge Security onsite each day of the games. Quote for St John's has been forwarded.
- Athletics Auckland Inc. Motion to apply to the Pub Charity Limited to cover Security/St John's Costs for the North Island Colgate Games hosted by Athletics Auckland at Mt Smart #2 Arena 5th/7th January 2024. The total amount requested is to \$17,300.00 (Seventeen Thousand Three Hundred Dollars).

Moved Bryce Hall, Seconded Judy Revell, Carried

HR Reviews:

6 monthly staff reviews are pending. BH/MM will arrange times to meet with Staff.

Mt Smart Updates:

- August Tenant's meeting was cancelled. Polytan arranged for the drains around the track to be flushed of sand, which was done this week. PC is going to follow this up with lying some lining down to collect the majority of the sand beside both Long Jump Pits.
- Remainder of markings will be done in October. Hurdle markings on the track will not be changed as they are not part of WA rules.
- Track Gear Shed has now been lined and shelves added.
- #3 Field Warriors training field is currently being re-laid with a mixture of Synthetic/Grass which will make it more durable.

Financial Management:

Monthly Financials: 1/08/23 – 31/08/23 Financial Statements passed.

Moved JH, Seconded MM, Carried

- Grant Funding from Lion Foundation of \$5,000 for Colgate Games to be transferred to AAI Board Account 02 which will be used for the Colgate Games and currently has a zero balance.
- The Board of Athletics Auckland Incorporated hereby resolves to apply for funding to BlueSky Community Trust Ltd for the specific purpose of assisting with funding towards Salary costs from 13/11/2023 to 27/4/2024 for Coaching Development Manager \$15,306.72, Competitions Coordinator \$19,133.40, Sport Development/Social Media Officer \$21,260.20. Total amount \$55,700.32.

Moved BH, Seconded PC, Carried

Confirmation of Previous Minutes:

- The minutes of 10/8/23 were accepted.

Moved DS, Seconded MM, Carried

Reports:

Children's September Minutes Tabled:

- BH gave an outline of "The Go Series" to be run by the Children's Section over 6 events throughout the summer season. It will be run along similar lines to the McKinnon Shield with clubs amassing points. Cost will be \$5 per event or \$30 per season per athlete.
- The AAI Board endorses an application by the Children's Section to Athletics NZ as part of the ANZ Strength and Adapt Fund.

Moved BH, Seconded CD, Carried

- The Children's Section will also contribute \$5,000 to this initiative.

XCR August Minutes Tabled:

T&F September Minutes Tabled

General Business:

Board Went Into Committee at 8.50 pm

Board Came Out of Committee at 9.12pm

- BH asked that the Board authorise the following funding to promote the Quadrathlon series.
- \$495 to produce Flyer and up to \$500 to promote through Go Media through marketing budget. Board voted to accept.

Meeting closed 9.34pm

Next Meeting: 12/10/23 Online