



## **AAI BOARD OF DIRECTORS MEETING**

**Thursday 11 April 2024 7.01pm, Online**

**Present:** Murray McKinnon (President), Bryce Hall (Chairman), Jim Hogg, Judy Revell, David Sim, Dianne Craddock, Paul Craddock, Julia Ratcliffe, Chris Day, Raewyn Rodger (Secretary),

**Apologies:** Nil

### **AGM:**

- Date for AAI AGM confirmed by Board as Thursday 25<sup>th</sup> July 2024. RR will follow Timelines on information out to clubs.
- DS agreed to compile the Annal Report once again and BH reminded Board and Section Convenors that draft reports need to be sent to DS by the end of May.

### **AAI Team Wear:**

- JR asked if the Board would consider selling AAI Team Wear to Auckland Selected Athletes attending NZ Championship events to augment team spirit.
- This idea would only work if a direct ordering relationship was set up with a supplier with no cash outlay which the Board is in agreement with. JR to make inquiries with some Suppliers and ascertain how the Office would need to administer from an accounting prospective.

### **Strategic Plan and Business Plan Review:**

- Strategic Plan Development Process Timeframe step 4 (Hold Strategic Planning Session with Board Members) to go ahead Sunday 21<sup>st</sup> April from Noon to 3pm. Venue has been changed from Mt Smart to Dianne and Paul Craddocks home. Draft plan will then be written up during May.

Board went into committee at 7.13pm. Board came out of committee at 7.24pm,

### **Staff Reviews:**

- Six montly staff reviews still to take place, and will be carried out over April by BH and JR.

### **ANZ Update:**

- ANZ Centre Leaders Meeting Thursday 4/4/24. MM reported on Meeting where ANZ HP Director Scott Newman (SN) overviewed ANZs HPSNZ funded Track and Field High Performance Programme which (due to the funding parameters) is focused on winning medals at the Olympics. It was acknowledged that athletics (like many other sports) is challenged financially to appropriately fund other aspects of talent development and non-Track and Field High Performance which is largely a user pays model at this point in time.
- ANZ have recently appointed Technology and Membership Manager Libby who started her role on 3 April. ANZ CEO Cam Mitchell provided an update on ANZ Technology Review – once finalised ANZ will share this with the centres and Libby will lead the implementation of the recommendations from this review. LM will engage directly with centres re Game Day. Tina was acknowledged for her work in supporting the centres and club with Game Day last season.
- NZ T&F Championships – AAI Board commented on some medal issues around available medals for U16 age group events. These have since been ordered.

- 2024/25 Season dates discussed which may result in clashes with Track and Field calendar and the World Indoor championships scheduled for 21-23 March and the need to deliver five World Athletics events and Nationals in addition to other key events. AAI Board commented that if the NZ T&F championships were to be bought forward this may affect flights/accom already put in place. DC commented that it is more cost effective to have championships for 2 years in the same region.

### **Hui Agenda Confirmation**

- Hui Agenda Confirmation. To be held in Rotorua during the Rotorua Marathon weekend.
  - 2023/24 Reflections
  - Around the regions – two area of focus
  - ANZ strategy - business model and revenue
  - Events - rotational allocation model / LOC
  - How do we share bright spots?
  - Meeting dates for 2024/25

Board went into committee at 7.30pm. Board came out of committee at 7.38pm

### **2024/25 Marketing Plan:**

- BH advised videos are being put together towards the 2024/25 AAI marketing plan. ANZ are interested in a supportive role but to date nothing has been locked in.

### **Financial Management:**

**Monthly Financials:** 1/03/24 – 31/03/24 Financial Statements passed.

**Moved JH, Seconded MM, Carried**

- With EOY 30/4/24 all sections to have accounts to office for payment or invoicing.
- RR has emailed Auditor and requested a time slot late May/early June for audit.
- CD asked about a review process for Gym Membership/School athletics/Mt Smart Club usage. Gym membership already reviewed and updated for 2024/25 year. School Athletics has been reviewed and updated over the last couple of years. Club usage to be put up for review. This, however, can only apply to any equipment used as the track is owned and run by the council.
- The gym entry door needs immediate work to maintain entry into the gym. RR has had two companies out to quote for a new door. One company is confident that the original door has another 5 years before it needs to be renewed and has quoted instead for repairs. The Board has passed repairs to the door.

**Moved MM, Seconded DS, Carried**

### **Reports:**

XCR March Minutes tabled.

- DC advised the Cross Country season has had a busy start with Auckland Half Marathon Champs being run in conjunction with the Waterfront Half Marathon 7/4/24 and Southland Centennial (ACA) Relays to be held 13/4/24 at Sacred Heart College.

Childrens April Minutes Not to hand.

T&F April Minutes tabled.

- CD commented on the number of H&S events noted in the T&F April minutes. PC advised unfortunately these were all at School events where there can be a mixture of no AAI Officials or lack of athlete experience. AAI provides a one-page H&S guideline to schools and Mt Smart requires H&S/RAMS form to be submitted prior to arrival.

### **Confirmation of Previous Minutes:**

- The minutes of 22/03/24 were accepted.

**Moved JH, Seconded JRat, Carried**

### **General Business:**

- DS advised there will be a working bee Sunday 14/4/24 to put one set of HJ mats in the Gear Shed, take up the Rail and take down the second Discus Cage.
- JRat has put together some Strategic plan ideas and will circulate to the Board prior to the planning session on 21/4/24.

- JR advised her summer athletes season is drawing to a close after acting as the Manager to the NISS T&F Champs and then heading to Adelaide to be a spectator for the Australian T&F Championships.

Board went into Committee at 8.17pm. Board came out of committee at 8.21pm

- BH advised he had contacted “Find Your Tribe” a women’s friendship website to ascertain their view on the use of “Tribe” in AAI upcoming marking plan. The representative he spoke to was comfortable with sharing the title and discussion ensued on a shared event. BH to keep updated.
- BH advised that ANZ CEO will be meeting with the Board on Monday 26/8/24 at AAI office 7pm.

**Meeting closed 8.29pm**

**Next Meeting: 9/05/24 Online**