



AAI BOARD OF DIRECTORS MEETING

Thursday 11 July 2024 7.00pm, Office

Present: Murray McKinnon (President), Bryce Hall (Chairman), Jim Hogg, Judy Revell, David Sim, Dianne Craddock, Paul Craddock, Chris Day, Julia Ratcliffe Raewyn Rodger (Secretary),

Apologies: Nil

Athletics NZ CEO Presentation:

- BH welcomed Cam Mitchell, ANZ CEO to the Board. Prior to the official AAI Board Meeting starting Cam gave a presentation of the new ANZ Strategic Outlook and delivery thereof via ANZ/Centres and Clubs throughout the country.
- All Incorporated Societies need to be re-registered by April 2026 under the Incorporated Societies Act 2022. ANZ currently have a working party developing guidance for centres and clubs to use.
- Cam left at 7.44pm.

Board Meeting Officially Started at 7.45pm

BH officially made mention that this will be the final meeting for Murray as President.

AGM Preparation:

- DS advised he is waiting on a couple of items before he can finalise the Annual Report.
- AGM Agenda discussed. Papers including Nomination advice circulated to clubs. Due to sickness at Auditors office Audited accounts still in the process of being finalised. These together with the Annual report will be forwarded to clubs as soon as possible.
- AGM to be held in person at the Athletes Lounge #2 Arena, Mt Smart. At 7pm Thursday 25th July.
- BH advised he would like a Lectern to be used if possible. Enquires to be made to Mt Smart to see if they have one that could be borrowed. A laptop/projector will be in use prior to the meeting to run videos through.
- BH proposed using a Karakia to start and finish the AGM, his thoughts being that it gives a pause for reflection. After Board discussion the Karakia Timata will be used to open the meeting and Karakia Whakamutunga will be used to close.

2024-25 Marketing Plan:

- Initial meeting held between Rachel from RT Digital/Petro (currently uploading Social Media Content)/BH and CD. Rachel will proceed with input from Petro and help from the office when needed.
- BH gave an update on financial outgoings. \$2,500 has already been approved for the initial Marketing Plan.
- BH moved that a further \$9,000 be approved for the Social Media marketing campaign in the lead up to the upcoming summer T&F Season. The campaign will run from 3/8/24 through to late October 2024, Seconded PC, Carried.
- A further \$2,500 for a Social Media marketing campaign will be put to the Board for approval once the 2025 Cross Country and Road Season draws nearer.

Summer Intern:

- Board discussed the merits of having an Overseas Intern from October 2024 to Mid-March 2025. After discussion the Board decided against.

AAI Team Wear:

- JR forwarded price list for items discussed at June Board Meeting. Ordering and payment will be via Suppliers online website link and will not go through the AAI office. Board asked that JR request a contract from Supplier so it can be reviewed by a Lawyer prior to final authorisation.

Board Self Review:

- Due to time constraints only 3 Board members have forwarded through Self Reviews. BH explained that Kaizen is a Japanese term meaning change for the better or continuous improvement. It is a Japanese business philosophy that concerns the processes to continuously improve operations incrementally over time. Kaizen sees improvement in productivity as a gradual and methodical process. This is the reason he would like Board members to do the self-review as it assists to identify ways that the Board can continuously improve to better serve the needs of our members.

Financial Management:

Monthly Financials: 1/06/24 – 30/06/24 Financial Statements passed.

Moved JH, Seconded MM, Carried

- JH advised that audit was out of our hands and now that audit has began Office is providing assistance as required.
- As per Track and Field Motion in June Board Minutes to apply for funding to assist with High Jump and Pole Vault Mats. PC (Acting Convenor T&F) advised that he wishes to hold this motion until the Board has an answer back from Wages grant currently submitted.
- Board discussed the 2024/25 Board Budget to be presented at the AAI AGM. A couple of adjustments were proposed and once these adjustments made the Budget will be passed as read.

Moved BH, Seconded JH, Carried

Reports:

XCR June Minutes tabled. DC advised that Trailer quote will be higher than initially minuted in XCR mins

Children's July Minutes tabled.

T&F July Minutes to be forwarded.

Confirmation of Previous Minutes:

- The minutes of 13/06/24 were accepted.

Moved MM, Seconded PC, Carried

General Business:

- CD advised that Colgate Games has no 50 Day Regulation Protocol like other ANZ Regulation Change Notifications. Children's Section have put forward recommendations for the 2025 Colgate Games for athlete eligibility to run up age grades for Relays
- MM advised this will be his last Board Meeting after 50 years involvement in the sport, but he will still continue on with Sectional Officiating. He reflected on his time with AAI and 27 years as President. The Board acknowledged the many years Murry has given to the sport.
- BH also advised that this would be David's final Board Meeting and thanked him for his contributions to the Board as a Director and past Chairman.

Meeting closed 9.15pm
Next Meeting: 08/08/24 In AAI Office