



AAI BOARD OF DIRECTORS MEETING

Thursday 12 September 2024 7.02pm, Office

Present: Rodger Brickland (President), Bryce Hall (Chairman), Jim Hogg, Dianne Craddock, Chris Day, Dan Brady, Paul Craddock, Raewyn Rodger (Secretary),

Apologies: Julia Ratcliffe, Judy Revell.

In Committee:

Board went into committee at 7.02pm

Board came out of committee 7.17pm

- Board approved 4% wage increase to be applied to all Staff as at 1/5/24.

Moved BH, Seconded JH, Carried

Asset Management & Purchase Plan:

BH asked the Board to consider a more comprehensive purchase plan for Office/T&F-XCR/Maintenance.

Maintenance Points raised:

- Senior T&F Section assesses the need to replace gear on a yearly basis.
- Also, Technology based equipment is harder to put a time frame around.
- The Children's Section would like better communication prior to being asked to front up for a share of equipment. Communication around this should come from the Board to all sections.
- Looking ahead to Regional/National events, an expectation of equipment that is World Athletics certified and covers H&S requirements.

Asset Register:

- For prudent management moving forward the introduction of a fluid Asset Register.
- The Depreciation Schedule does to a certain extent list assets.
- 2017 World Masters event has an Asset Register of equipment which can be built on. DB has volunteered to look through both lists but listing all equipment in the Gear Shed is a considerable job and will involve time and labour.

Action Point: DB and CD to produce working document

Confirmation Takapuna Singlet:

- Takapuna Club tabled Club Singlets for Board approval.
- Takapuna yellow singlet to be worn by Juniors (at all Junior Events) and Seniors
- Takapuna Blue single to be worn only by Seniors (or at Senior events).

Ratified by Board

Office:

- Purchase of new office computer up to the amount of \$2,200.

Moved BH, Seconded DB, Carried

Athletics for All – Find Your Community:

- Metrics from the 2/8/24 to 5/9/24 tabled by RT Digital and forwarded for the Board's attention showing positive results.
- ANZ are looking at AAI campaign with a view to using it country wide for upcoming season.

Six Monthly Reviews: Due, BH to enquire if JR is available to carry out reviews with him.

Club Engagement Plan:

Club Engagement seminar to take place in JW Lounge Sunday 15/9/24 with all Auckland affiliated clubs invited. Presentors from Sport Auckland and Active.

ANZ Updates:

- BH to meet with Keegan McCauley (PC to attend as well) around 2026 Senior T&F Championships at Mt Smart Stadium.
- ANZ AGM to take place Saturday 28th September 2024 from 5.30-6.15pm - Venue: Taupo International Motorsport Park Event Centre, 463 Broadlands Road, Taupo.

Mt Smart Updates:

- Mt Smart have come back with some adjustments to Summer Calendar around concerts and Football League home games. A couple of October, early November Saturdays have changed to Sundays. Children's Auckland Championship weekend in February, Saturday clashes with a home game and this is currently being worked through.
- #2 Arena Field is undergoing re-sanding etc in preparation for T&F season.

Financial Management:

Monthly Financials: 1/08/24 – 31/08/24 Financial Statements passed.

Moved JH, Seconded DB, Carried

- Track and Field Motion in June Board Minutes to apply for funding to assist with High Jump and Pole Vault Mats. Updated Motion put forward via Email Board of Directors Meeting dated 15/08/2024. Motion passed via email replies and Minutes written up accordingly and Grant applications to GrassRoots Trust Ltd (Pole Vault mats and Trillian Trust High Jump Mats) completed.
- JH advised that Audit expenditure showed an increase for the 2023/24 financial year with an increased work load for the office as complete audit undertaken off site.

Action Point: JH to investigate audit options

Reports:

Event Co-ordinator report tabled.

XCR August Minutes tabled.

- CD questioned minutes around NZ Cross Country Championships where there was a protest turned down and how it read in the minutes. DC explained that the response in the minutes was due to how it was put to the XCR meeting. CD said he would like to see Processes laid out moving forward. Once the Referees report to hand ANZ have advised they will engage more with him.
- The trailer deposit has been paid and in the process of being made.

Children September Minutes tabled.

T&F September Minutes to be forwarded.

- Board discussed adopting a system in use already which would improve the current McKinnon Shield points system. It would involve a one off cost plus an annual fee. T&F will advise after further investigation.

In Committee:

Board went into committee at 8.50pm

Board came out of committee 9.00pm

Confirmation of Previous Minutes:

- The minutes of 08/08/24 were accepted.

Moved CD, Seconded JH, Carried

General Business:

- CD asked that when a club runs a T&F championship event together with another event on behalf of the Centre at a venue away from Mt Smart no charges for equipment or preparation of entries be charged for. To be reviewed.
- DC advised that parking at Trust Stadium Waitakere is now to be charged for.
- BH asked the Board to think about “How we celebrate athletes selected in Auckland Teams.” For discussion at next meeting.

Meeting closed 9.35pm

Next Meeting: 10/10/24 In AAI Office