



AAI BOARD OF DIRECTORS MEETING

Thursday 10 April 2025 7.00pm, In Person

Present: Rodger Brickland (President), Bryce Hall (Chairman), Jim Hogg, Dianne Craddock, Paul Craddock, Julia Ratcliffe, Chris Day, Raewyn Rodger (Secretary).

Apologies: Dan Brady, Judy Revell

AAI 2025 AGM:

- The Incorporated Societies Act 2022 (2022 Act) came fully into force on 5 October 2023. To remain registered as an incorporated society Clubs/Centres need to reregister by 5 April 2026. With ANZ still working through Constitution Template for Centre's to upload to, it was agreed by the Board to hold the AAI AGM at the latest possible time frame. The AAI AGM has been set for Thursday 31 July 2025. RR to forward Timeline around deadlines out to Clubs. The Annual Report will be produced via a group effort from all Board Members with Section Convenors responsible for Section Reports.

AAI Structure:

- BH asked the Board to consider how our Strategic Plan ambition of 10,000 members by 2029 will impact the Board and what needs to be set up to achieve this goal.
- The Strategic pillars set out within the plan were discussed:
- **We run a range of events that cater for all athletic abilities.**
How do we deliver this – More venues used at the same time for events
- **We have partnered with a range of external organisations to provide athletic coaching in Auckland Schools.**
How do we extend the JW FOD model into more school environments.
- **We have improved the attractiveness of events for athletes and officials to increase active participation.**
How do we bring new initiatives of how events are run, eg Night Meets
- **We support and reward officials' efforts and participation.**
How do we continue to attract Volunteers to become Officials in an environment where this is harder to do. Go through the pros and cons of Volunteer/Professional.
- **We have developed sister Centre relationships with a number of overseas Centre's for the benefit of our members.**
This is currently moving forward.
- **Athletes are proud to represent Auckland in all areas of our sport and we celebrate their successes.**
Current Auckland Teams to Championships are well represented. How do we continue to encourage this participation.
- **We work with current clubs to grow and enhance their capabilities to deliver awesome athletics experiences.**
Bringing on to the Board a Youth Voice to give a voice to what younger people are feeling within their clubs.
- **We have seeded, worked with, and grown new clubs in developing areas of the Auckland Region.**
How do we engage with Club Administrators to work through issues and look to piggyback off other sporting codes to encourage cross-code involvement.

Secondary Schools Cup Competition:

- BH spoke on behalf of Senior T&F to try and reduce the amount of work that is currently done by Competitions Co-Ordinator in manually awarding points for the Schools Championship Cups. Track & Field have used a programme from Athletics Victoria for McKinnon Shield Points for the last season, but athletes can only represent either a club or a school in the system, not both which is how our current schools cup works. Bryce advised this fits under our Strategic Plan under engagement for the Board and encouraging School Athletes to become Club Athletes.
- After Board discussion T&F will liaise with Athletics Victoria to ascertain the costs around adapting the programme to make it work for School Points as well and move forward once final costings are known. It currently only works with Meet Manager and hence there would be a need to retain Meet Manager if we were to move to another software package such as Athletic Live.

Cross Country & Road Social Media Campaign:

- Strategic Significance: Events & Service Delivery, Operational Quality, Community Engagement:
- Campaign for the Winter season has been running for 2 weeks with 35,000 views in the first week and 60,000 during the second week.
- Success of the campaign will hopefully be seen in increased registrations.

2025-26 Board Marketing Budget:

- Strategic Significance: Events & Service Delivery, Operational Quality, Community Engagement:
- The Board allocated \$14,000 to its 2024-25 budget which was subsequently increased to \$17,000 to include the XCR Social Media campaign.
- BH has asked the Board prior to the setting of the 2025-26 Board Budget at the end of financial year 30/4/25 to consider an increase to the Marketing budget of \$19,000 to include both Summer and Winter seasons and that this be moved through to the 2025-26 AAI Board budget.

In Committee:

Board went into committee at 8.07pm

Board came out of committee 8.30pm

Staff Reviews:

- BH advised that 6 monthly Staff Reviews will take place with BH and JR on Thursday 24 April with all office staff. Current Fixed Term contracts for Coaching Development Manager and Events Coordinator end on 26/4/25.

The Incorporated Societies Act 2022 (2022 Act):

- As part of the new act ANZ have been working on new Constitution templates to make all Clubs and Centres compliant with the new act. A webinar has been held with the focus on the club template.
- The template for Centres has turned out to be more complicated than the ANZ Working Group initially thought as there are some clauses that aren't directly transferable to ANZ's membership structure and how ANZ (and Centres) collect information and consent (from both Clubs and Individuals). This has meant the need to review processes.

Athletics New Zealand Updates:

- BH gave updates from ANZ Centre Leaders meeting. Within the 2025-26 ANZ Calendar there will for the first time be two Track & Field Championships.
- First: NZ Short Track Championships to be held in Hawkes Bay Mid-January (one week after SI Colgate Champs).

- Second: NZ Track & Field Championships to be held first weekend of March 2026 at Mt Smart #2 Arena, Auckland.
- Within the calendar there will also be 3 Bronze Meets and 6 Permit Meets.
- On Friday 30/5/25 ANZ have invited AAI Board members to attend the ANZ Board Meeting to present AAI Strategic Plan. BH asked that those interested in attending please advise so he can pass on numbers.
- CD asked about the hurdles review. This along with other inconsistencies will be reviewed by the ANZ Competitions Team over the Winter months.

Auckland Council / Mt Smart Meetings:

- RR attended Tenants meeting on 24/3/25.
- A League Football have their next home game on 27/4/25. This will be followed up with pencil bookings for Elimination/Semi-Final and possible Finals bookings throughout May and early June.
- Warriors have upcoming home games on 10/4/25 and 25/5/25
- **Facilities:**
 1. Mt Smart are now awaiting the next financial year budget before any new projects are undertaken.
 2. 2 new solar lights have been put in place coming down the stairs of the #2 Arena from the Changing Rooms to the track.
 3. Bike stands have been installed around #1 arena. RR asked if this would happen in #2 arena. Looking into.
 4. New water stations have been installed in #2 Arena.
- RR asked if the WiFi in the Athletes Lounge could be upgraded.
- #2 Arena drains around inside circumference of track cleaned.
- Field renovations on #2 arena field began 1/4/25.

Financial Management:

Monthly Financials: 1/03/25 – 31/03/25 Financial Statements passed.

Moved JH, Seconded BH, Carried

- JH advised the increased outgoings were attributed by the Board covering the shortfall on the PV mats. \$10,000 will be deposited by Centennial Trust to reduce this in part in July.
- RR advised that due to AAI not running a Pay Roll system this is causing issues with wages Grant reconciliation. The Board agreed that the office will start using a Pay Roll system at the beginning of the new financial year 1/5/25.
- JH advised confirmation of new Auditor “Stowers Audit” for the 2024-25 audit.

Reports:

- Coach Development Report tabled. The Board agreed that they would like to see the report aligned to the Strategic Plan moving forward.
- Children’s April Minutes tabled: They are about to set their 2025-26 season calendar and mindful of fitting everything in with Go! Series taking up more weekends. BH has had good feedback from both athletes and parents for the Go! Series.
- T&F No April meeting: Calendar meeting only (will look to hold some Friday night meets when Saturdays coincide with FC home games). PC commented that both the NZ Combined events held 22nd and 23rd March and the NZ Masters Games held 28th/30th March received positive feedback. He commended the NZ Masters Games LOC on their organisation.
- XCR March Minutes tabled. DC advised information has been forwarded to Police/Fire Brigade employees promoting that they compete in the Fun Runs run alongside XCR calendar events for free, with positive responses.

Action Points: held over until May Meeting

- Asset Management Plan – Ongoing
- Youth Voice – Ongoing
- Child Safety Policy – Ongoing
- Sister Centre Initiative - Ongoing

Confirmation of Previous Minutes:

- The minutes of 13/03/25 were accepted.

Moved JH, Seconded JRat, Carried

General Business:

- JH reminded all sections about the EOY 30/4/25 and the need to have all information to RR prior to this date.
- RR asked to speak and thanked XCR Section for the work put into the finished XCR Trailer. The inside has been set up to make the most of all the space available and to pack and unpack much easier. The finished wrap on the outside of the trailer looks fantastic and advertises our sport across all disciplines.
- PC advised that the LOC for the 2026 T&F Championships needs to be up and running within the next 6 weeks for fundraising.
- BH thanked the Board for contributions over a long meeting

Meeting Closed 9.13pm

Next Meeting: 8/05/25 Online