



AAI BOARD OF DIRECTORS MEETING

Thursday 9 July 2026 7.12pm, In Office

Present: Rodger Brickland (President), Bryce Hall (Chairman), Jim Hogg (Treasurer), Dianne Craddock, Paul Craddock, Chris Day, Judy Revell, Raewyn Rodger (Secretary to The Board)

Apologies: Murray McKinnon (Patron), Rajal Middleton, Dan Brady

Board Went into Committee at 7:13pm

Board Came out of Committee at 7:30pm

AAI IT:

Potential cost to transition AAI to a One Drive/SharePoint cloud-based architecture

- At its June 2026 meeting, there was a brief discussion around IT at an organisation level and the need to transition from information being stored on individual staff laptop hard drives to a cloud-based system to enhance information availability and communication between AAI staff and also relevant ANZ staff.
- The purpose of this is to implement a modern, secure, and easy-to-use information management system that:
 - centralises all organisational files
 - supports a clear, consistent folder structure
 - provides role-based access and permission control
 - improves collaboration across staff, volunteers, and contractors
 - reduces risk associated with local file storage
 - supports long-term organisational continuity, growth and governance
- This system will become the backbone of how Athletics Auckland stores, shares, and manages information.
- With \$15,000 already in the 2026/27 budget for IT upgrades, BH advised he has had correspondence with Fuji as a means to move to the above system. They have given him a figure to set up management system and AAI could then sign up for ongoing maintenance. BH to ascertain what the ongoing costs would be.
- AAI can also apply for Microsoft's Nonprofit license. RR to apply.

Board recommendation: Continue to get costings from other organisations prior to any final decisions made.

Voice of the Participant Survey:

AAI Board implications of the feedback from the Voice of the Participant Survey.

- Each year Sport New Zealand does a Voice of the Participant survey. In the most recent survey, there were some 391 responses on athletics in the Auckland Region. The individual responses have been provided by ANZ for the Auckland Region, and these were run through AI to provide Governance level implications of the comments received.
- While it was noted that the feedback represented a small percentage of Auckland Stakeholders, most centred around Children's club night experiences. This gives AAI CDM and SDM's positive areas to concentrate on with clubs.

- For some clubs Children's club nights can be difficult to run depending on volunteers available. One focus point would be for bigger organisation clubs to share what works for them.

Board Went into Committee at 7:47pm

Board Came out of Committee at 8:15pm

HR:

Coach Development Manager 2026/27 Operational Plan.

- The Board endorsed the 2026–2029 Regional Coaching Strategy as the framework for strengthening coach development across the Auckland region at its June 2026 meeting to achieve the following:
 - AAI supports athletes' access to high-quality coaching by developing and strengthening coaches and coaching across the Auckland region.
- The Chair met with the Coach Development Manager and talked him through the Strategy, its implications, where the Board wants to see coach development in the Auckland Region, and how we will get there together.
- Board discussed mentoring those who have completed the “Cad One” course to move them forward.

Grant Funding:

- BH gave an update on Funding to date.

Grant Funding Application Motions:

The Board of Athletics Auckland Incorporated will submit a grant application to the Blue Sky Community Trust for Facility Repair and Equipment for Up to \$15,000.

Moved Bryce Hall, Seconded Chris Day, Carried Unanimously

The Board of Athletics Auckland Incorporated will submit a grant application to the Dragon Community Trust for Equipment, Pulman Park Event Space Hire and Insurance for Up to \$20,000.

Moved Bryce Hall, Seconded Chris Day, Carried Unanimously

The Board of Athletics Auckland Incorporated will submit a grant application to the Four Winds Foundation for Salary and Contractor Support and Facility Repair for Up to \$35,000.

Moved Bryce Hall, Seconded Chris Day, Carried Unanimously

The Board of Athletics Auckland Incorporated will submit a grant application to the Milestone Foundation for Equipment for Up to \$20,000.

Moved Bryce Hall, Seconded Chris Day, Carried Unanimously

The Board of Athletics Auckland Incorporated will submit a grant application to the One Foundation for Junior Development Programs Equipment and IT Systems Upgrade for Up to \$35,000.

Moved Bryce Hall, Seconded Chris Day, Carried Unanimously

AAI AGM

- Sunday 23 August – 1pm to 4.30pm. Papers distributed to clubs.
- 24th July 2026 5pm closing for AAI Board to receive
 - Nomination of Officers
 - Remits and Notices of Motion
 - Nominations for Merit Awards
 - 7th August 2026. AGM Papers distributed to clubs by this date.
- Section reports by end of June.

Board Went into Committee at 8:26pm
Board Came out of Committee at 8:35pm

Board Self Review:

- Discussion of Board self-review results circulated separately.
- Board discussed how it can share its Strategic Vision both with the three AAI Sections and thereby the Auckland Clubs.
 - Providing positive feed back about the Board's aspirations and equipment purchased.
 - Agenda item to be added for the August Board meeting to further discuss Board Comms out to clubs with the use of Social Media.
 - BH also reiterated that with Board Members capacity to do more restricted by being volunteers there is the ability to co-opt up to four additional Board Members. The Board will look at this again post AGM to cover specific areas.

Monthly Financials: 1/06/26 – 30/06/26 Financial Statements passed.

Moved JH, Seconded JR, Carried

- Office Ramp and Guttering has now been completed. Board would like to acknowledge the work PC did to assist the Builder.

Section Reports:

- Children's June Minutes Circulated. BH advised Children's section currently has no Convenor.
- T&F 2026 June Minutes Circulated
- XCR 2026 June Minutes Circulated

Staff Reports:

- CDM Report Circulated
- CNW SDM Report Circulated
- Bi monthly CM SDM Report Circulated. PC asked if consultation is continuing on the potential development of an athletics track facility at the Manukau Sport Bowl wouldn't this be something that could be used by multiple clubs for club nights. He also advised that AAI does not have any say in the track upgrade project at Douglas Trust (Waitakere).

Confirmation of Previous Minutes:

- The minutes of 11/06/26 were accepted.

Moved CD, Seconded JH, Carried

General Business:

- AAI acknowledges the passing of Les Mills, a past AAI Board Member and Trevor Davis a past AAI Official.
- DC advised she has been asked to facilitate a booth at the Auckland XC Champs but after discussion feels that this would be better served by a seminar than at the Championships.
- JH advised he is currently finalising the Asset Schedule prior to accounts going to Auditor.

Next Meeting:

Thursday 13 August 2026 Online

Meeting Closed 9.10 pm